October 26, 2026

Newberry County
Purchasing Department

ADDENDA ONE
Invitation for Bids No.: 2026-16
Fire Service Feasibility Services

The following shall be incorporated into the solicitation.

The new deadline to submit a response is November 5, 2026 by 3:00 p.m., local time.

1. When was a master plan or other assessment (community risk assessment, standards of cover, community risk reduction program) last performed? May we obtain copies? **We believe one was conducted in the 70's; however, we do not have a copy of these records**.

2. Have any other studies been conducted recently (e.g., facilities assessment, fee or rate study, staffing study)? If so, may we obtain copies? **No, there are none.**

3. What prompted the initiation of this assessment at this time? **The County feels a long-range plan for Emergency Services would be extremely beneficial in going forward for our citizens and to maximize the response of the emergency services.**

4. Is Newberry pursuing CPSE/CFAI accreditation, and should the study be structured to support that process? **Not at this time.**

5. Is consolidation, shared services, or a change in governance between County and City fire services among the options the study should evaluate? **Consideration of this option would be reviewed.**

6. Are all divisions included within the scope of the assessment? If so, please list the divisions to be included. **At this time, fire and rescue services for the County and City are to be included. EMS is managed by Newberry Health Hospital and not included in this assessment.**

7. Should volunteer stations be included in the scope of work? **Yes.**

8. Is the County seeking any deliverables beyond the master plan, such as a standalone community risk assessment or standards of cover? **Alternate options will be considered, depending on funding availability.**

9. Should the study include facility and apparatus condition assessments and a capital replacement plan? If so, over what planning horizon? **Yes.**

10. What level of stakeholder engagement is expected (e.g., public meetings, firefighter surveys, Council presentations)? **It will be expected of the chosen vendor to attend all of the above mentioned meetings and involved in community and volunteer surveys necessary to provide a detailed assessment.**

11. What are the most recent ISO Public Protection Classification ratings for the County and City, and when were they last evaluated? **The City of Newberry is a Class 2, most of the fire departments in the County are Class 5. The last evaluation has been about 3 years.**

12. What automatic or mutual aid agreements are in place with neighboring jurisdictions? **The County of Newberry has agreements in place with most surrounding counties and has a State Mutual Aid Agreement in place. We are part of the Firefighter Mobilization.**

13. What systems and applications does Newberry Fire currently use (e.g., records management, scheduling/staffing, inspections, GIS)? **We currently have Image Trend in place but transitioning with First Due.**

14. How does Fire interact with dispatch? Who operates the 911 center, what CAD system is used, and is it shared between County and City? **E911 Dispatch is managed by the Newberry County Sheriff's Office. The current provider is Nicholsons Business Solutions.**

15. How many years of incident and CAD data are available, and in what format can they be provided? **The County implemented Image Trend in 2018.**

16. What is Newberry's desired start and completion dates, and is completion tied to a budget cycle? **The assessment is not tied to the budget cycle. It may be beneficial for the County to utilize funds this fiscal year, and budget for the new year as well. Completion dates will be discussed with the chosen vendor.**

17. Has the County established a budget or funding range for this engagement? **The County has chosen not to disclose the budget for these services.**

18. Please clarify whether performance and/or payment bonds will be required for this professional consulting engagement and, if required, what bond type (s) and amount (s) will apply. Section 9.4 indicates bonds may be required at the County's discretion, while the sample agreement requires Performance and Payment Bonds of 100% of the contract amount. **Performance and Payment Bonds will not be necessary for this project.**

19. Please confirm whether Attachment B, the Non-Collusion Affidavit, is required with the proposal submission, and, if required, whether electronic signatures and remote online notarization are acceptable. **The Non-collusion Affidavit is required to be presented with the submission of a response. We do not accept electronic signatures at this time.**

20. Please identify the GIS datasets that will be made available to the selected consultant and clarify whether the consultant will be responsible for obtaining any third-party GIS datasets at its own expense. **The County has limited availability to the datasets, but is willing to assist. Schneider Geospatial, LLC is the GIS provider for the Assessor's Office. Charges will be applicable for assistance from Schneider.**

21. Does the County require a professional engineering stamp on drawings and specifications for Emergency Responder Radio Communication Systems installation? **We do not require a professional engineering stamp but will verify all licenses are legitimate that are presented.**

22. Technical Proposal Page Limit: Confirm the intended page limit for the Technical Proposal. **The County would prefer Technical Proposals be limited to no more than twenty pages, front and back.**

23. Payment Terms: Attachment C, Sections 3 & 5 appears to tie payment to the completion and acceptance of the entire project. Would the County consider a milestone-based payment schedule tied to the completion and acceptance of agreed-upon deliverables throughout the project?
The County would be willing to accept payment requests at intervals throughout the process of providing deliverables. The method of billing will not affect the selection of the vendor in the evaluation process.

24. Has the County established an anticipated budget or funding range for this study that could be shared with prospective respondents? **The County will not disclose the amount budgeted for this assessment.**

25. Could you confirm which Computer-Aided Dispatch (CAD) and Records Management Systems (RMS) are currently used by the County and the City?
The County has utilized Nicholsons Business Solutions but CADMUS Grid has recently been awarded a new contract.

26. When does the County anticipate awarding the contract and issuing a Notice to Proceed? **The award will tentatively be made by the County Council on**

November 18th. The chosen vendor will begin the work within ten days of execution of a contract.

27. The illustrative timeline lists Phase I as "Prior to timeline start." Please confirm whether the approximately eight-month schedule begins after Phase I onboarding and data collection are complete. **It is acceptable that Phase I begin after the onboarding and data collections are completed.**

28. Site Visits and Presentations (Tasks 3-A and 6-B): How many on-site visits does the County anticipate? How many in-person presentations are expected, for example, one to Department leadership and one to County Council? **The County does not expect no more than five visits related to department leadership, and no more than two to Council, if necessary. The chosen vendor may limit the visits accordingly.**

29. Is a PDF of the final report sufficient, or are printed copies also required? If printed copies are required, how many? **It is preferable that printed copies are provided, as well as a PDF of the final report. Only one printed copy is required.**

30. Beyond the stakeholder interviews described in Task 3-B, does the County expect broader community input, such as a public survey or community meeting? **We do not expect community input in this Phase of assessment.**

31. Please confirm the number of fire stations and the staffing model (career, combination, or volunteer) for Newberry County and the City of Newberry fire departments. **There are 350 volunteers for the County of Newberry, including 11 fire stations, 1 haz mat, and 7 rescue stations. The City of Newberry has one location, with 21 paid fire fighters, and approximately 15 volunteers.**

32. Section 9.4 requires professional liability (errors & omissions) insurance, but Attachment C §8.F does not state a minimum limit. What minimum limit is required? **$2,000,000 per occurrence.**

33. **Will the City of Newberry be a part of the resulting contract or share its cost? Will any separate City approval be required for award?** The County will make the determination of the chosen vendor. The costs will be shared by the city, but all invoices will be made through the County of Newberry.

34. Will the Departments designate one joint project manager or a separate project manager for each department? **There will be one point of contact for the County of Newberry. Interaction with departments will be done with the point of contact.**

35. Does the County have a preference, or a minimum access period, for any interactive GIS or data dashboard provided under Task 4-K? **There is no minimum access period.**

36. Is the EMS transport provider included in the scope of the study? **No.**