Proposers must use one code only per requirement. The following answer key must be used when responding to the requirement. (Y = Yes, Out of Box, N = Not Planned, C = Customization, TP = Third Party Product, please indicate name of Third Party Product the appropriate field in the comments column.)	RESPONSE	COMMENTS
FUNCTIONAL REQUIREMENTS - PROJECT & GRANT ACCOUNTING Section VI		
GENERAL PROGRAM CAPABILITIES: PROJECTS:	-	
1 Ability to maintain historical data for all capital and operating projects independent of general ledger data (across multiple fiscal years).		
2 Ability to record timesheet information against a project.		
3 Ability to add projects in or change projects to an active or inactive status.		
4 Ability to enter text or comments on-line to a specific project. (Please specify in the Comments column how many characters are allowed.)		
5 Ability to accommodate multiple change orders and multiple transfers of funds within projects.		
6 Ability to enter line-item data for future expenditures to reserve funds.		
7 Ability to maintain data across multiple fiscal years		
8 Ability to establish project budgets (balanced) across funds.		
9 Ability to establish project accounts to record project budgets, encumbrances and expenditures.		
10 Ability to clone project accounts established from previous projects, then modify for a newly created project.		
11 Ability to record project activity over multiple years.		
12 Ability to record project activity over multiple departments.		
13 Provides general ledger account information when viewing project account detail		
Ability to accommodate a variety of projects such as:		
14 Small capital expenses (e.g., remodeling)		
15 Large capital projects (e.g., buildings, infrastructure)		
16 Miscellaneous projects, such as elections		
17 Routine work order(s) for non-capital expenditures		
18 Ability to classify project costs according to task (i.e., inspection, design).		
19 Ability to prevent charges from being allocated to a closed project, sub-project, or phase with the ability to override with the proper security.		
20 Ability to track dedicated funds set aside for selected activities in projects (e.g., set aside funds for planned activities as they become known).		
Ability to validate charges against project master files to determine if:		
21 Charges are to open projects		
22 Accounts charged are valid for specified projects (e.g., costs are valid or budgeted for the project)		
23 Ability to prevent entry to closed projects.		
24 Ability to search project titles on-line, primarily to assist in proper identification for data entry.		
25 Ability to perform flexible budgeting for projects while adhering to the level of budgetary controls established in the General Ledger.		
26 Ability to import projects and project accounts		
PROJECT DATA		
Ability to record the following project data:		
27 Project Code		
28 Type of project (paving, building, etc.)		
29 Project Title		
30 Major Project Code		
31 State Id #		
32 Federal CFDA		
33 Drawdown frequency		
34 Project Description		
35 Project Justification		
36 Department		
37 Status		
38 Project available budget		
39 Estimated dollar amount to complete project		
40 Create Fixed Asset indicator		
41 User defined category indicating ACFR or GASB 34 categories (General Government, Public Works, Public Welfare, Public Safety, Parks)		
42 Project fiscal range		
Ability to track the following dates:		
43 Planned start date		
44 Actual start date		
45 Planned completion date		

46	Project completion date		

	PROJECT REPORTS		
47	Ability to produce ad hoc reports using a report writer (i.e., SQL Server Reporting Services)		
48	Ability to produce charts, highlight figures, create tables using the ad hoc report writer.		
49	Ability to provide security for ad hoc report writer to ensure only users with permissions can access appropriate information.		
50	Ability to create PDF files or HTML links.		
51	Ability to schedule reports for regular production (i.e., monthly, bi-weekly, etc.).		
52	Ability for scheduled reports to be emailed to a user.		
53	Ability to export queries to popular desktop applications (i.e., Excel, Word).		
54	Ability to produce trend reports along with key performance indicators using pre-built Excel Data Cubes.		
55	Ability to inquire and report on any field in the Project module.		
56	Ability to track and report on projects over multiple fiscal years.		
57	Ability to create a completed project report.		
58	Project inquiry and reporting display tie to the general ledger.		
	GENERAL PROGRAM CAPABILITIES: GRANT:		
59	Ability to define the program or budget year of the grant/project differently than the system established fiscal year.		
60	Ability to set up and manage the following types of grants:		
	In-Kind Match		
	Federal		
	State		
	Foundation		
	Local Match		
61	Ability to set up and report budget items based on multiple fiscal years and grant years.		
62	Ability to track internal transfers for the site's cash match amount in the appropriation amount.		
63	Ability to accommodate grant year accounting and comply with both calendar year and fiscal year budgeting requirements.		
64	Ability to carry forward appropriations at year end.		
65	Ability to establish and monitor against a grant budget separate and unique from the departmental or appropriations budget.		
66	Ability to track actual expenditures against budgeted/allowable expenditures by user-defined period (i.e., monthly, quarterly, daily, etc.).		
67	Ability to generate hard-copy reimbursement requests to grantor agencies from expenditure data.		
68	Ability to establish and adjust budgets for each grant, with budget amendment.		
69	Ability to add or modify grant information online with audit trail of all changes.		
70	Ability to provide for grant summary history online.		
71	Ability to support multiple programs per grant (sub-grants).		
72	Ability to uniquely identify each sub-grantee for grants and all grant financial activity related to sub-grantees.		
73	Ability to process data from purchasing system for purchase orders and encumbrances.		
	Ability to accommodate the following budget preparation capabilities:		
74	Expendable budgets		
75	Reimbursable budgets		
76	Budget by total grant amount		
77	Budget by year		
78	Ability to import project budget packages including detail costing records.		
79	Make adjustments for any accounting period in any fiscal year with the appropriate security.		
80	Ability to create user defined reimbursement categories.		
81	Ability to generate bills for reimbursement costs and update G/L accordingly.		
82	Ability to accumulate, track and report on costs by any element in the chart of accounts.		
83	Ability to accumulate, track and report on costs associated with a particular activity or type of service.		
84	Ability to maintain, track, and accumulate actual costs, and combine these actual costs with user-calculated or user-input costs (e.g., estimates).		

85	Ability to track and report reimbursable percentages of costs.		
	Ability to accumulate costs either manually or automated from the following sources:		
85	Pay variances including overtime, sick days, holidays, etc.		
86	Accounts payable information		
87	Mileage/fuel expenditures		
88	Equipment/asset costs		
89	Ability to distribute employee costs to a project		
90	Ability to distribute equipment cost to a project		
91	Other user defined fields		
	GRANT INFORMATION		
92	Ability to record the following grant data:		
93	Grant Title		
94	Federal or State grantor agency name.		
95	Grant, Capital Project, Federal Assistant Grant, or Site-approved Contract Number or Reporting Category		
96	Multiple Grant numbers		
97	Grant name		
98	Grant description		
99	Grantor		
100	Grantor Contact (Name, Phone Number, E-mail Address)		
101	Grantor's mailing address		
102	Date application submitted		
103	Date application approved		
104	Original grant approval amount		
105	Grant budget		
106	Grant amendments		
107	Grant carryovers		
108	Grant fiscal calendar		
109	Grant beginning date		
110	Grant expiration date		
111	Amounts of site matching funds		
112	Responsible department or division		
113	Department or division contact		
114	Ability to capture all grant transaction activity through the general ledger.		
115	Ability to uniquely identify each grant through the assignment of an agency defined grant number.		
	Ability to capture grant expenditures and revenues by:		
116	General ledger account numbers		
117	Grantor-defined categories or accounts		
118	Grant purchase orders and encumbrances		
119	Grants status codes		
120	Narrative fields for miscellaneous information		
121	User defined fields		
	GRANT REPORTS		
122	Ability to produce ad hoc reports using a report writer (i.e., SQL Server Reporting Services)		
123	Provides a user-defined dashboard to track real-time status of grant activity with graphical representation of information through charts.		
124	Ability to produce charts, highlight figures, create tables using the ad hoc report writer.		
125	Ability to provide security for ad hoc report writer to ensure only users with permissions can access appropriate information.		
126	Ability to create PDF files or HTML links.		
127	Ability to schedule reports for regular production (i.e., monthly, bi-weekly, etc.).		
128	Ability for scheduled reports to be emailed to a user.		
129	Ability to export queries to popular desktop applications (i.e., Excel, Word).		
130	Ability to inquire and report on any field in the grant module.		
131	Ability to produce reports for any user-defined period, including grant life to date or grant year.		
132	Ability to generate reports on either a cash or accrual basis.		
133	Ability to produce all reports using both grantor-defined categories or the site's chart of accounts.		
	Ability to provide the following reports:		

134	Expenditures and revenues per grant		
135	Sources of revenues		
136	Reimbursed costs		
137	Budget vs. actual costs		
138	Combined grant revenue and expenditure reports		
139	Pending approval grant report		
140	Pending expiration or expired grant report		

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	FUNCTIONAL REQUIREMENTS - CONTENT MANAGEMENT Section VII		
	GENERAL PROGRAM CAPABILITIES:	-	
	Designed by the same vendor as the proposed system, for these benefits:		
1	Tight integration with other system modules		
2	Single customer support contact and infrastructure		
3	Tie images of documents to system transactions (for example, link scanned copies of paper invoices to the system's invoice transactions)		
4	Support batch scanning, archiving, and indexing of paper documents.		
5	Must support automatic and manual indexing of archived content.		
6	Must allow full text search of electronic content.		
7	Scanning includes an audit process to date/time/user stamp the scanned files. Should record which records were accessed (modified/deleted) and by which user id.		
8	Image files are identified (indexed) by, and retrieved by, user-definable fields per document.		
9	Ability to print out annotations on images at user's option, based on defined user security.		
10	Industry standard photo and image file formats accommodated (TIF, JPG, PDF, BMP, ODF, Text, Others).		
11	System is capable of importing other various standard content file types (i.e. doc, xls, pdf, etc.) and launching appropriate applications / viewers for support their retrieval and indexing.		
12	Output reports and all files must be viewable on-line, real-time for easy review.		
13	Data entry controls to ensure system enters data into all required fields for both batch and on-line data entry. A user should be able to define which fields are required fields.		
14	System must be able to convert .tif file to .pdf files and vice versa, individually or in batch.		
15	Provides keyword search capabilities via the full text of attachments.		
16	Provides link to employee, vendor and citizens through self service.		
17	Provides built in versioning and audit trail functions.		

18	Allows restricted access to specific content through a self service interface.		
19	Allows users to purchase documents through a self service interface.		
20	Allows auto indexing and redaction on forms.		
21	Archive directly to Content Manager from any application by creating a Content Manager printer.		
22	Automatically Archive Mail Merge Documents.		
23	All related documents can be associated for easy retrieval.		
24	Recognize barcodes for automatic indexing and document grouping.		
25	Support single record scan.		
26	Automatically archive spooled reports.		
27	Automatically archive standard forms.		
28	Capture and store documents in their native format.		
29	Provide active directory integration.		
30	Single Sign On Integration.		
31	Synchronize security roles from the application to content manager.		
Document Capture			
32	The software interfaces with the Windows Print Manager to allow importing of images from any Windows based application reporting		
33	Ability to capture, store, retrieve, and reproduce irregular-sized (e.g., larger than 8 ½ x 11) documents.		
34	Imaging workstations can be set up in each department and/or building, allowing decentralized scanning and indexing with as few workstations as feasible.		
35	Accommodates an unlimited number of indices per file/image.		
36	Recognizes document orientation and optionally corrects via user option.		
37	System provides the ability to import images provided by an external vendor and import into the system, while assigning the appropriate indexes.		
38	Software has the option to display the image while the image is being scanned.		
39	System provides functionality to assist users with detecting scanning errors, by using correction codes to identify level of use of correction functions.		
40	Within an imaged file, be able to insert and remove additional pages within that imaged document after it has already scanned, based on user security.		

	Document Retrieval		
41	Users can return to a search results lists after viewing a result.		
42	Ability to manipulate image displays by scaling, magnifying, rotating, panning, and image enhancement.		
43	Ability to retrieve documents of various sizes and types, including but not limited to blueprints, forms, pictures, fingerprints, cardstock, legal size letters, etc.		
44	Multiple users can view a single stored image (or images) simultaneously.		
45	System includes functionality to create PDF documents from retrieved images.		
46	System provides functionality to be able to adjust page settings for printing vital record documents with specific size paper requirements.		
	Ability to merge application data into electronic form templates that are indexed and archived automatically, including but not limited to:		
47	Accounts Payable Check		
48	ACH/EFT		
49	Purchase Order		
50	1099M		
51	1099R		
52	Ability to create, index, and archive an electronic copy of output from any report in the system.		
53	Allow those electronic copies of reports to be shared by multiple users of the system.		
54	Provide end users the ability to view, print, e-mail documents from desktop computer.		
55	Offer paper or digital output.		
56	Must allow e-mailing of direct deposit advices.		
57	Must provide security for documents from unauthorized access or permission.		
58	Viewer will automatically select correct metadata set for document type.		
59	System should have option to store files in File System or Database.		
60	System should allow for the creation of custom document codes.		
	Workflow and Business Process Management		
61	Ability to automate and manage a business process, during which documents, information, or tasks are passed from one participant to another for action, according to a set of user-defined procedural rules.		

62	Workflow features integrate through an email / collaboration platforms, Microsoft Outlook.		
63	Workflow has automatic event notification.		
64	Workflow has routing protocols.		
65	Workflow allows users to define conditions.		
66	Workflow uses "Rules-based" document automation.		
67	Workflow creates an audit trail.		
68	Includes electronic signature capabilities.		
69	Allows user involvement during the process instances, e.g., enactment of a process on-line, to re-assign work tasks, re-prioritize tasks, and monitor audit trail.		
70	A process can have an automated activity and a manual activity in the same instance.		
71	A documented method exists to automatically update the document management and imaging software loaded on client workstations.		
72	User can specify activity (work item) deadlines.		
73	Escalation procedures can be established for the system to invoke when deadlines are not met.		
74	Activities can execute in parallel or in sequence within a process. Alternative routes can be user-defined, based on results of conditions.		
75	Alternative routes can be user defined, based on results of conditions.		
76	Activities can be re-iterated until a user-defined condition is met.		
	The system shall provide the ability to control where, how and in what order you print:		
77	Purchase Order		
78	Invoices		
79	Checks		
80	Ability to conform to Records Management requirements, such as document retention schedules.		
81	Allows for Annotations: Sticky Notes, Text Stamps (manual and automatic), Redactions		
82	Workflow enabled for document processes (e.g. approval processing).		
83	Ability to email documents directly from application.		

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FUNCTIONAL REQUIREMENTS - CASH MANAGEMENT Section VIII		
GENERAL PROGRAM CAPABILITIES:	-	
1 Ability to integrate with accounting system transactions to provide a "budget vs. actual" cash flow analysis.		
Ability to reconcile cash accounts (book balance) with their corresponding bank accounts (bank balance), including:		
2 Ability to create multiple bank account numbers for each bank code		
3 Define which GL cash accounts correspond to each bank account		
4 Automatically provide "bank items" reconciliation file of adjustments, deposits, and AP and Payroll reconciliations		
5 Ability to search bank items by bank code/account, date range, item type (adjustments, deposits or both), and status		
6 Support for reconciliation of both open and closed months		
7 Support for manual or automatic transaction clearing		
8 Ability to drill-down into transaction details for cleared and outstanding totals within date range		
9 Ability to track cash balances by Fund.		
10 Ability to create recurring cash flow records to simplify entry of many redundant records, such as payroll expenditures.		
11 Ability to allocate interest across one or more cash accounts based on average daily balance.		
12 Ability to import all bank transactions via BAI file and match transactions to account activity.		
REPORTS		
13 Ability to produce ad hoc reports using a report writer (i.e., SQL Server Reporting Services).		
14 Ability to produce charts, highlight figures, create tables using the ad hoc report writer.		
15 Ability to provide security for ad hoc report writer to ensure only users with permissions can access appropriate information.		
16 Ability to create PDF files or HTML links.		
17 Ability to schedule reports for regular production (i.e., monthly, bi-weekly, etc.).		
18 Ability for scheduled reports to be emailed to a user.		

19	Ability to export queries to popular desktop applications (i.e., Excel, Word).		
20	Daily treasurer's totals.		
21	Cash flow summary and detail.		
22	Receipts, disbursements, and balances each day.		
	Support for check/warrant reconciliation, including:		
23	Auto-processing of files to/from the bank		
24	Payables/Payroll check writing history files		
25	Can manually indicate that checks have cleared		
26	Reports for cleared, outstanding, and voided checks		
27	Support for miscellaneous cash receipts, including walk-in payments from the public, mailed-in payments, turnovers from other departments, payments against any outstanding invoices, including delinquent accounts.		
28	Daily Payments Journal that includes a detailed list of payments received, as well as a summary by receipt and tender type.		

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FUNCTIONAL REQUIREMENTS - CAPITAL ASSETS Section IX		
GENERAL PROGRAM CAPABILITIES:	-	
1 Ability to track non-capitalized assets / equipment items (i.e.: computer equipment, non-licensed vehicles) per department / division for risk management purposes.		
2 Ability to track non-depreciable technology inventory items (desktops, laptops, etc.) including detailed information such as component detail, serial numbers, technical specifications, etc.		
3 Ability to fully integrate with purchasing, project & grant accounting and work orders to create or improve assets.		
4 Ability to update assets from capitalized to non-capitalized (or vice versa) and automatically create the necessary general ledger posting.		
5 Ability to attach memos, documents, pictures, etc. to asset file.		
6 Ability to restrict separate role permissions for capitalized and non-capitalized assets.		
Ability to identify grant funded assets:		
7 By identifying more than one grant associated with an asset		
8 By identifying the percentage split, or capitalization breakout (to each grant) for each asset		
9 Ability for capital asset system to provide robust query ability.		
10 Ability to export/import capital asset information to/from common spreadsheet applications.		
11 Ability to support bar coded asset tags and portable bar code readers for performing physical inventories.		
12 Asset numbers do not necessarily need to correlate to asset tag numbers - Allow the system to generate tag numbers, have external tag numbers assigned, or not have tag numbers.		

13	Ability for system to list and value infrastructure capital assets.		
14	Ability for system to identify capital outlay by program the assets support.		
15	Ability for system to depreciate capital assets and allocate depreciation to those programs that use the assets.		
16	Ability for the fixed asset module to interface with the accounts payable module. Information on newly obtained fixed assets is reported for verification, then automatically transferred from the accounts payable module into the fixed assets master file system.		
17	Ability to track multiple user defined fields on the asset master record.		
18	Ability to provide a classification scheme to code fixed assets according to type (i.e., desks, cars, etc.).		
19	Ability to accommodate free-form descriptive text to further describe any asset. The text is electronically associated with the master file.		
20	Security access to edit assets is assigned to each asset.		
21	Ability to idle assets (suspend depreciation).		
22	Ability to link to all related ERP modules (Fleet, etc.).		
23	Ability to access a master file by entering any asset field.		
24	Ability to accommodate alpha numeric asset numbers.		
25	Ability to accommodate parent/child relationships between related assets, such as a master unit with one or more accessories.		
26	Ability to reassign parent/child relationships.		
27	Ability to capitalize items in aggregate (as a group).		
28	Can track quantity in the asset master record - minimum of 6 digits.		
Project Based Assets:			
28	Interfaces with the work order system to capture project costs for aggregate / project assets		
29	Allows a project to be associated with multiple assets		
30	Allows an asset to be associated with multiple projects		
31	Ability to associate multiple capital accounts and multiple related depreciation expense accounts with an asset, and assign a percentage split between each.		
32	Ability to track Construction in Progress (CIP) assets.		
33	Ability to transfer CIP asset to an active assets and perform.		

34	Allows for transfer of assets between departments, locations and funds, accommodating interfund and inter-dept. transfers, duplicating all identifying data from original record.		
	Maintains on-line history of asset transactions, including:		
35	Location changes		
36	Account number changes		
37	Status change		
38	Change to key field in auxiliary system		
39	Partial disposals		
40	Valuation change		
41	Date of last depreciation adjustment		
42	Ability to calculate asset values to replacement costs for insurance purposes.		
43	Supports asset value appreciation for real property and provides a detailed audit trail. Any appreciation does not affect cost basis.		
44	System has the ability to support multiple depreciation schedules.		
45	Retention of fully depreciated assets in fixed asset master file for inventory control purposes prior to disposition.		
46	Provides additional depreciation method for assets that are depreciated by amount used/consumed.		
47	Ability to add and retire asset by a quantity.		
	ASSET MASTERFILE		
	Ability to record the following information on a capital asset:		
48	Fund/Account Group		
49	Fund Type		
50	Property Type		
51	Building		
52	Location		
53	Responsibility		
54	Department		
55	Custodian		
56	Program		
57	Acquisition Date		
58	Original Cost		
59	Current Value		
60	Status (active, disposed, idle, etc.)		
61	Previous asset number		
62	Document Reference Number		

63	Acquisition method (purchased, donated, etc.)		
64	Estimated salvage value		
65	Estimated useful life		
66	Replacement Cost		
67	Capitalize flag		
68	Depreciation flag		
69	Depreciation method		
70	Depreciation, Life-to-Date		
71	Depreciation, Year-to-Date		
72	Parent/Child Descriptions and Asset Numbers		
73	Purchase Order Number		
74	ID or Tag Number		
75	Vendor Name and ID Number		
76	Multiple Description lines (brand, model, and manufacturer of asset)		
77	Check Number and Date		
78	Serial Number		
79	Manufacturer		
80	Model		
81	Model year		
82	License/Registration Number		
83	Group / Assets Classification Number		
84	Fund and Department Numbers		
85	Quantity		
86	Unit of Measure		
87	Unit Cost		
88	Acres		
89	Square Footage		
90	GIS layer ID		
91	Insurance Value		
92	Disposal Restriction indicator		
93	Disposal price		
94	Disposal Date		
95	Transfer Date		
96	Responsibility Code		
97	Funding Source		
98	Sale Price		
99	Scheduled replacement date		
100	Warranty information		
101	Donation		
102	Condition		
103	Contractor		
104	General Fund Category		
105	Picture to provide visual reference for asset record		
106	User Defined fields		
	REPORTS		

107	Ability to produce ad hoc reports using a report writer (i.e., SQL Server Reporting Services)		
108	Ability to produce charts, highlight figures, create tables using the ad hoc report writer.		
109	Ability to provide security for ad hoc report writer to ensure only users with permissions can access appropriate information.		
110	Ability to create PDF files or HTML links.		
111	Ability to schedule reports for regular production (i.e., monthly, bi-weekly, etc.).		
112	Ability for scheduled reports to be emailed to a user.		
113	Ability to export queries to popular desktop applications (i.e., Excel, Word).		
114	Schedule of Assets, grouped by GAAFR function and/or departments. The report can also be produced down to the division and/or cost center level.		
115	Transaction Register audit trail of all acquisitions, transfers, changes, and retirements during a user-defined time period by asset type, department, or purchase amount.		
116	New Acquisition Report showing all newly acquired fixed assets which have not been entered into the fixed assets master file system. (Requires purchasing, accounts payable module interface).		
117	Fixed assets detail and summary maintained by department, fund/ account, responsible person, property type, location, and their associated cost or replacement value, and accumulated depreciation.		
118	Physical inventory worksheet, sorted by department, location, and/or person responsible to assist in conducting physical inventory. Report provides the maximum amount of asset details that would assist in identifying asset locations.		
119	Vehicle/equipment listing of master file information, including property tax number, item name, description, location, class number, charge account number, equipment ID number, motor number, model and manufacturer.		
120	Schedule of current year's depreciation associated with each asset.		
121	Replacement report listing all assets which should be considered for replacement during a user-defined period.		

	The following information can be displayed in a fixed asset report:		
122	Valuation (orig. cost, acc. depr., book value)		
123	Net changes (additions, deletions, financial adjustments)		
124	Schedule of assets (original cost or book value)		
125	Asset Listing - Short Form		
126	Asset Listing - Detail		
127	Asset Transaction History		
128	Depreciation Register (YTD & Total Accumulated)		
129	Depreciation Estimator (annual depreciation on existing assets for future years)		
130	Schedule of Additions		
131	Schedule of Disposals		
132	Assets Transferred		
133	Assets Idled		
134	Financial Adjustments		
135	Grant Funding		
136	Related Assets (Parent/Child or Split Funded)		
137	Table Listings		

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	FUNCTIONAL REQUIREMENTS - ACFR Section X		
	GENERAL PROGRAM CAPABILITIES:	-	
1	Allows internet access to system.		
2	Provides a hosted solution.		
3	Ability to create and maintain multiple reporting agencies statement and schedules.		
4	Maintains multiple reporting years for comparative reporting.		
5	Interface to import trail balance and budgetary data from the ERP general ledger.		
6	Ability to enter or modify budgetary data.		
7	Ability to create, import and report on component units not maintained in ERP.		
8	Ability to create pseudo accounts from imported accounts and allocate beginning and ending balances.		
9	Ability to consolidate and unconsolidate funds.		
10	Ability to change fund type of imported funds.		
11	Ability to change account type of imported accounts.		
12	Provides 5/10 testing to determine major and nonmajor funds.		
13	Ability to create adjusting entries for government-wide statements. System provides guidance base on GFOA Blue Book recommendations.		
14	Ability to copy modified and full accrual entries from the previous year.		
15	Ability to create modified accrual entries for fund level statements.		
16	Ability to classify equity balances to fund balance and net position classifications.		
17	Ability to restate beginning fund balance and net position.		
18	Provides year-end process that updates adjustments and beginning balance for the next reporting year.		
19	Ability to purge prior reporting years.		

20	Support for audit trails.		
	Dashboard:		
21	Displays main navigation to system applications		
22	Provides user roles that define security access to system applications		
23	Allows customization of Dashboard		
	Reporting Groups:		
24	Supports classification of accounts to reporting groups used when compiling financial statements and schedules		
25	Pre-defined groups are based on GASB recommended classifications		
26	System rules insure correct classification of accounts to reporting groups		
27	Support for user-defined reporting groups		
28	Reporting groups are retained each year		
	Templates:		
29	Pre-defined GASB compliant templates of financial statements and schedules		
30	Ability to modify, format and save templates		
31	Ability to preview statements and schedules from the template		
32	Ability to drilldown to accounts that rollup to the reporting amount		
	Microsoft Excel Interface:		
33	Ability to export statements and schedules to Microsoft Excel		
34	Export retains row and column total formulas		
35	Export retains formatting		
36	Ability to incorporate exported statements and schedules into existing audit/ACFR reports or display online		
	Includes the following ACFR Statement and Schedules:		
	Management's Discussion and Analysis:		
37	Comparative Statement of Net Position		
38	Comparative Statement of Changes in Net Position		
39	Comparative Statement of Capital Assets		
	Expenses and Program Revenues - Governmental Activities:		
40	Displays Tabular Data		
41	Displays Graphical Data		

	Revenues by Source - Governmental Activities:		
42	Displays Tabular Data		
43	Displays Graphical Data		
	Expenses and Program Revenues - Business Type Activities:		
44	Displays Tabular Data		
45	Displays Graphical Data		
	Revenues by Source - Business Type Activities:		
46	Displays Tabular Data		
47	Displays Graphical Data		
	Basic Financial Statements:		
	Government-wide Financial Statements:		
48	Statement of Net Position		
49	Statement of Activities		
	Governmental Funds:		
50	Balance Sheet - Governmental Funds		
51	Reconciliation of the Balance Sheet to the Statement of Net Position		
52	Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds		
53	Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities		
54	Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - General Fund		
	Proprietary Funds:		
55	Statement of Net Position		
56	Statement of Revenues, Expenses and Changes in Net Position		
57	Statement of Cash Flows		
	Fiduciary Reports:		
58	Statement of Fiduciary Net Position		
59	Statement of Changes in Fiduciary Net Position		
	Combining and Individual Fund Statements and Schedules:		
60	Combining Balance Sheet - Nonmajor Governmental Funds		
61	Combining Balance Sheet Summarized -Nonmajor Governmental Funds		
62	Comparative Balance Sheet - Major Governmental Funds		
63	Combining Balance Sheet by Subfund - All Governmental Funds		
64	Changes in Fund Balance - Nonmajor Governmental Funds		

65	Combining Statement of Revenues, Expenditures and Changes in Fund Balance Summarized - Nonmajor Governmental Funds		
66	Combining Statement of Revenues, Expenditures and Changes in Fund Balance by Subfund - All Governmental Funds		
67	Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual		
68	Comparative Statement of Revenues, Expenditures and Changes in Fund Balance - Major Governmental Funds		
69	Combining Statement of Net Position - Nonmajor Enterprise Funds		
70	Combining Statement of Net Position - by Subfund		
71	Comparative Statement of Net Position - Major Enterprise Funds		
72	Combining Statement of Revenues, Expenses and Changes in Fund Net Position - Nonmajor Enterprise Funds		
73	Combining Statement of Revenues, Expenses and Changes in Fund Net Position - by Subfund		
74	Combining Schedule of Revenues, Expenses, and Changes in Net Position - Budget and Actual (All Proprietary Funds)		
75	Comparative Statement of Revenues, Expenses and Changes in Fund Net Position - Major Enterprise Funds		
76	Combining Statement of Cash Flows - Nonmajor Enterprise Funds		
77	Comparative Statement of Cash Flows - Major Enterprise Funds		
78	Combining Statement of Net Position - Internal Service Funds		
79	Combining Statement of Revenues, Expenses and Changes in Fund Net Position - Internal Service Funds		
80	Combining Statement of Cash Flows - Internal Service Funds		
81	Comparative Statement of Cash Flows -Internal Service Funds		

82	Combining Statement of Net Position - Fiduciary Funds		
83	Combining Statement of Changes in Net Position - Fiduciary Funds		
84	Combining Schedule of Changes in Fiduciary Net Position		
85	Combining Statement of Net Position - Component Units		
86	Combining Statement of Activities - Component Units		
87	Combining Schedule of Cash Flow - Component Units		
88	Fund Balances - Budget and Actual - Nonmajor Governmental Funds		
	Statistical Section Reports - Adheres to Statement 45 Requirements		
89	Net Position by Component		
90	Changes in Net Position		
91	Changes in Net Position of Fiduciary Funds		
92	Fund Balances of Governmental Funds		
93	Changes in Fund Balances of Governmental Funds		
	Miscellaneous and Setup Reports:		
94	Budget by Fund Report (shows original and final budget by fund account)		
95	Adjustment Reconciliation (reconciliation of governmental funds balance sheet to the government wide Statement of Net Assets)		
96	Fund Totals Report (shows difference in the funds assets and liabilities to the change in net assets)		
97	5/10 Report (Analysis of Funds - Major vs. Non-major)		
98	Schedule of Equity Restatement (Schedule for Notes section		
99	Comparative Account Balances (shows beginning and ending balances per account for two years)		
100	Audit History Report (Audit Trail for Modified Accrual Entries)		
101	Reconciliation to Fund Level Adjustments (Statement of Revenues Reconciliation to Modified Accrual)		
102	Drilldown Reports (shows detail behind each figure in the statements and schedules)		
103	Setup Reports (shows the setup of system)		