



Newberry County
ADDENDUM 1

MAY 8, 2023

**NEWBERRY COUNTY- SUBERTOWN ROAD/GARY STREET SIDEWALK PROJECT
ENGINEERING SERVICES
CDBG PROJECT # 4-CE-22-09
NEWBERRY COUNTY RFP #2023-12**

PROPOSALS DUE: MAY 23, 2023 AT 3:00 PM

The purpose of this addendum is to revise the RFP as stated below. **Please note, this addendum does not change the deadline for the receipt of proposals.** All proposals must still be received and time-stamped at the Newberry County Courthouse Annex Conference Room, Newberry County, SC 29108 **no later than 3:00 PM on May 23, 2023.** Per Section 2.5 of the RFP all addenda issued by Newberry County will become part of the official RFP and will be posted on the Newberry County website, under the link for the project. **All RESPONDENTS must acknowledge receipt of Addendum 1 by signing and dating below. RESPONDENTS that do not acknowledge receipt may be considered nonresponsive.**

Revisions

1. Section 5, Selection Criteria is hereby revised as follows:

The selection criteria and the percentage of their importance in making the selection are:

1.1. Qualifications and Experience (40%)

The ability of a prospective RESPONDENT will be evaluated under the terms of the RFP relative to having demonstrated experience and capabilities needed to successfully perform all aspects of the project. This will be measured by evaluating the following criteria: qualifications of project personnel (e.g., experience, education, and professional certifications); experience working on similar types of infrastructure projects; experience with the CDBG program; experience and/or familiarity with the existing locality's system.

1.2. Technical Proposal (30%)

This refers to the technical soundness and suitability of the RESPONDENT'S stated approach to the project, the comprehensiveness of the proposed approach, the timeline presented, and the techniques to be used. A determination will be made as to the RESPONDENT'S understanding of the project purpose and goals, as well as the technical approach, and allocation of time for specific tasks. The project schedule/timeline should include a discussion of the RESPONDENTS recent, current, and projected workload and how it might impact the ability to meet time and budget requirements.

1.3. Past Performance on Projects of a Comparable Nature (25%)

RESPONDENTS should clearly demonstrate through their proposals their past performance and quality of work on projects of a similar nature in whole or in part. Per Section 3.7 of the RFP, RESPONDENTS must also provide three (3) client references for recently performed, relevant projects within the last 5 years that indicate the past performances and abilities of the proposed team. These references must include a key client contact person for each project with their current daytime phone number and email address.

1.1. Cost Proposal (5%)

RESPONDENTS must provide a fixed price cost proposal in a separate sealed envelope, clearly marked as "COST PROPOSAL." Points for cost will be assigned by the Newberry County Purchasing Director or designee. The lowest total cost proposal for the proposed services will receive the maximum points allowed and all other RESPONDENTS will be assigned points on a pro rata basis.

Acknowledgement of Addendum 1

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____