

County of Newberry, SC
Request for Statements of Qualifications (SOQs)
General Architectural and Engineering Services
SOQ No. 2019-12
June 28, 2019

Description:

The County of Newberry (SC) is soliciting Statements of Qualifications (SOQs) for the annual services contract to provide general architectural and engineering services to include architectural, specialties (mechanical/HVAC, plumbing, and electrical) and general civil services on an as-needed basis. Such services shall include but not limited to structural analysis and design of commercial buildings and public facilities, inspection of existing structures, provide recommendations and analysis for repair and protecting existing structures, or other related services required for the design and construction of new or existing structures.

The annual services contract shall not guarantee the successful consultant(s) a specified dollar value of work or limit the county's right to seek proposals and award of other general architectural and engineering services to consultants other than the selected firm for this annual services contract. The County reserves the right to make multiple awards from this solicitation and/or utilize other providers for general architectural and engineering services.

Services requested from the provider will be based on project specific requirements and fees will be negotiated in accordance with a fee schedule to be submitted and approved by the County.

Scope:

To establish multi-term agreements to provide miscellaneous architectural, specialty (mechanical/HVAC, plumbing, electrical) and general civil engineering services on an on-call basis. The County reserves the right to make multiple awards from this solicitation for the services as needed.

Contact Information:

The contact information for the person managing this solicitation is as follows:

Crystal Waldrop, CPPB
Procurement Director
PO Box 156
1309 College Street
Newberry, SC 29108

Phone: 803 321-1420
Fax: 803 321-2102
Email: cwaldrop@newberrycounty.net

Deadline for Submission of Statements of Qualifications (SOQs)/Disclaimers

For purposes of this solicitation, SOQs must be received by 3:00 PM (Eastern Time Zone) on July 18, 2019. Newberry County is responsible neither for lost nor late submissions. Firms submit SOQs at their own expense. Newberry County reserves the right to reject any or all proposals entirely at its discretion. The outside envelop shall contain the solicitation number SOQ No. 2019-12: General Architectural and Engineering Services.

One original and two copies are required.

Assessment of Content of SOQs:

Newberry County will review the SOQs submitted in response to this solicitation, assessing them according to evidence of firms' capabilities with regard to the following criteria:

- Indication of overall capabilities and technical competence to perform the specialized work required for this project, including availability to assign personnel to the project, personnel qualifications, present workload and the capacity to accomplish assignments.
- Past performance on similar contracts in terms of cost control, quality of work and compliance with performance schedules.
- Type of work anticipated to be subcontracted or performed by a sub-consultant.
- Ability to respond to requests in a timely manner
- Completeness of proposal preparation and general understanding of the scope of work.

Award:

Award will be made in accordance with the Newberry County Code of Laws, Section 34.38. The County Council will make an award based on the Evaluation Committee's Recommendation. The initial contract will be for one year, with the option to renew for two consecutive, one year terms.