

**Newberry County Public Works and Planning Commission
Minutes
Monday February 22, 2016**

Present: Mr. Steve Cain, Mr. Bill Waldrop

Others in Attendance: Mr. Jay Tothacer, Mr. Wayne Adams, Mr. Jay Tothacer, Mr. Mike Pisano, Ms. Judy Elder, Ms. Donna Lominack, Mr. Richard Lominack, Ms. Anne Peters, Mr. Bob Beard, Mr. Patrick Meetze, Mr. Ron Powell, Ms. Susan Reynolds, Mr. Kevin Reynolds, and Ms. Teresa Ball

1. Call to Order

Mr. Cain called the meeting to order followed by an invocation.

2. Meeting turned over to Wayne Adams, County Administrator, for Election of Chairman

Mr. Adams informed the Committee that nominations to elect the Chairman for the Public Works and Planning Committee were open for recommendations.

Mr. Waldrop nominated Mr. Cain for Chairman.

Nomination was seconded; Vote was unanimous.

3. Additions, Deletions, and Adoptions of Agenda

Mr. Waldrop motioned to approve and adopt the agenda as written. Motion seconded. Vote was unanimous.

4. Approval of February 22, 2016 minutes

Mr. Waldrop motioned to approve February 22, 2016 minutes as written; motion seconded. Vote was unanimous.

5. Discussion of Future Meeting Times - Chairman

Mr. Cain said the committee will contact Mr. Stockman for further discussion.

6. Discussion of Airport Terminal Building – Ms. Judy Elder, Talbert, Bright & Ellington

Ms. Elder said what was presented to the airport board 5 years ago included 2 terminal schemes. Scheme 1 is based on the old gas station on Main Street and scheme 2 is based on the layout of plantation type homes. Ms. Elder said they plan on replacing the existing cement block building with the new terminal building. Ms. Elder, Mr. Cain and Mr. Pisano meet with the airport board to discuss what was discussed at a previous meeting. They decided to keep scheme 2, but expanded it to 3,500 square feet. The conference room/waiting room will have a moveable partition. Ms. Elder said it was discussed not only to have the terminal available for Economic development, but to anyone in the community to use for meetings, etc. The terminal will have the ability to be expanded on the second floor in the future.

Ms. Elder stated that she, Mr. Pisano, several engineers and architects put together an estimate for the budget in which Mr. Pisano will put in his budget for the end of this fiscal year.

Mr. Cain asked how many people could be seated. Mr. West said that you could seat approximately 120-150 people.

Mr. Adams said that \$1.65 million was budgeted for the terminal. Mr. Adams asked how much federal and state funds would be received. Ms. Elder said that the county would receive \$450,000 from the federal and 50% up to \$500,000, which will leave the county paying approximately \$700,000. Mr. Pisano said that was if they had all of the funding that the state and federal would commit to, but we haven't received a commitment. Mr. Elder said that they haven't committed to anything yet; they are trying to get \$5 million from legislature.

Mr. Elder said they may issue a letter of intent once the county has the bids, which means they will pay you on the back side. They will not commit to anything unless you have the bids and put in an application.

Mr. Waldrop recommended that the request be presented at the next county council meeting.

7. Discussion of Foxbriar Special Tax District – Jay Tothacer, County Attorney

Ms. Reynolds said that she had taken a petition around the neighborhood and almost everyone was in favor of the special tax district. Ms. Reynolds said she informed the residents that she would attend any meetings to represent them. Ms. Reynolds is asking for permission to vote on the special tax district.

Mr. Tothacer said he talked with Ms. Proctor at the voter registration office for a date to hold the special election. The plan is to have the election on April 12. There is a resolution that would be presented at the next county council meeting on March 2. Once the election is held, the registration election commission will certify the results and let him know within a week of April 12, which is time for council to give three readings of an ordinance to create the special tax district and that will give Ms. Lominack time to put the amount on the tax bills which will go out in September.

Mr. Tothacer stated that the question would be "Creating a special tax district for the purpose of maintaining the up keep and getting the road up to standard and established to maintaining and improving storm water drainage. There will be a service charge that would not exceed \$150.00 and would be operated as an administrative division of the county?" Mr. Tothacer said that the charge of \$150.00 could possibly go down over time.

Mr. Waldrop recommended that the resolution be presented to the council and to have an executive session after the meeting for further discussion. Recommendation was seconded all were in favor.

8. Public Works Update- Mike Pisano, Public Works Director

Mr. Pisano said that two paving projects have been completed. Peninsula Drive, Shelter Bay Ridge and Shelter Bay Drive. Both projects were completed by Satterfield.

Mr. Pisano said that they have been working on getting the baseball fields in Prosperity up and running.

Mr. Pisano thanked the council for approving the purchase of the dura patcher.

9. Planning and Zoning Update – Ron Powell, Director of Building and Planning

Mr. Powell said that maps and purposed zoning ordinances are on the website. Also there is a place to ask questions and to make comments. Mr. Powell said that the planning commission members have their copy and it will be discussed at the next planning commission meeting. Mr. Adams said that they have until April 29th to give their comments to council, they have also been offered the assistance of any staff or consultants they might need to answer questions. Mr. Adams said that the maps on the website are basically the existing map and the purposed new map.

10. Update on Facilities Maintenance Plan – Ervin West, Facilities Manager

Mr. West gave the committee members a copy of the updates and a brief discussion on each update.

11. Public Comments

12. Adjournment

Mr. Cain motioned to adjourn; Mr. Waldrop seconded. Vote was unanimous.

PUBLIC WORKS AND PLANNING COMMITTEE

Steve Cain, Chairman

Teresa Ball, Secretary

APPROVED: _____