



**NEWBERRY COUNTY COUNCIL
SPECIAL CALLED MEETING
MINUTES
JUNE 25, 2015**

Newberry County Council met on Wednesday, June 25, 2015, at 7:00 p.m. in Council Chambers at the Courthouse Annex, 1309 College Street, Newberry, SC, for a special called meeting.

PRESENT: Henry H. Livingston, III, Chairman
Kirksey Koon, Vice Chairman
Leslie (Les) Hipp, Councilman
Steve Stockman, Councilman
Scott Cain, Councilman
Wayne Adams, County Administrator
A.J. Tothacer, County Attorney
Laurie Renwick, Clerk to Council
Debbie Cromer, Finance Director

ABSENT: William D. Waldrop, Councilman
Travis Reeder, Councilman

MEDIA: None present

The meeting was duly advertised as required by law.

Chairman Livingston called the meeting to order.

Mr. Cain led the invocation followed by the Pledge of Allegiance.

Mr. Tothacer reported that it was brought to our attention that there was a slight glitch with the last meeting due to a new piece of legislation that passed so we will address any concerns that might arise from the last meeting by going through each item again tonight. Staff has provided a new agenda which is basically the same as last time for the exception of a few changes.

1. Additions, Deletions and Adoption of Agenda

Mr. Cain motioned adopt the agenda as presented; seconded by Mr. Hipp. The vote was unanimous.

- 2. Ordinance #04-04-15: An Ordinance authorizing the execution of an Equipment Lease-Purchase Agreement in an amount not exceeding \$700,000 relating to the purchase of certain equipment by Newberry County, authorizing the execution of other necessary documents and papers, and other matters relating thereto.**

Mr. Hipp motioned to approve third reading of Ordinance #04-04-15; seconded by Mr. Cain. The vote was unanimous.

- 3. Ordinance #04-08-15: An Ordinance to provide appropriations for the fiscal year beginning July 1, 2015, and ending June 30, 2016, for the Newberry County budget for county ordinary purposes and for other county purposes for which the county may levy a tax and receive revenues; to provide for the levy of taxes on all taxable personal and real property in Newberry County for all county purposes, including sufficient tax to pay the principal and interest on outstanding indebtedness of Newberry County payable during said fiscal year; to provide for matters relating to Newberry County; and to provide for the expenditure of said taxes and other revenues received by the county during said fiscal year, and to provide for borrowing in anticipation of tax collections by the issuance of one or more tax anticipation notes, if necessary.**

Mr. Cain motioned to approve third reading of Ordinance #04-08-15; seconded by Mr. Koon.

Amendment #1: Revenue Increases

- Increase Homestead Exemption revenue (010-004-00040-00406) by \$6,069, from \$953,326 to \$959,395
- Increase MCIL revenue (010-004-00040-00414) by \$8,031, from \$101,000 to \$109,031
- Increase Vehicle revenue (010-004-00040-00415) by \$71,592, from \$1,790,000 to \$1,861,592
- Increase Fee In Lieu revenue(010-004-00040-00424) by \$67,720, from \$968,980 to \$1,036,720

Mr. Hipp motioned to approve Amendment #1; seconded by Mr. Cain. The vote was unanimous.

Amendment #2: Emergency Services

- Decrease Contingency appropriation (010-005-15000-02011) by \$83,029
- Decrease Shared Revenue Municipalities appropriation (010-005-07500-02030) by \$36,721, from \$156,721 to \$120,000
- Increase Fire Training appropriation (010-005-07500-02370) by \$8,000, from \$2,000 to \$10,000
- Increase Contracted Maintenance appropriation (010-005-07500-02050) by \$47,000, from \$5,500 to \$52,500
- Increase Nominal Reimbursement to Fire Volunteers appropriation (010-005-07500-02104) by \$45,000, from \$ -0- to \$45,000
- Increase Nominal Reimbursement to Rescue Squad Volunteers appropriation (010-005-07300-02104) by \$17,500, from \$ -0- to \$17,500
- Increase Nominal Reimbursement to Haz Mat Volunteers appropriation (010-005-07400-02104) by \$ 2,250, from \$ -0- to \$2,250

Mr. Cain motioned to approve Amendment #2; seconded by Mr. Hipp. The vote was unanimous.

Amendment #3: Recreation Department

- Decrease Miscellaneous Recreation appropriation (010-005-14300-02020) by \$10,000, from \$90,000 to \$80,000
- Decrease Contingency appropriation (010-005-15000-02011) by \$6,121
- Increase Part Time Personnel appropriation (010-005-14300-01024) by \$16,121, from \$-0- to \$16,121

Mr. Cain motioned to approve Amendment #3; seconded by Mr. Hipp. The vote was unanimous.

Amendment #4: Public Works Department

- Decrease Contingency appropriation (010-005-15000-02011) by \$27,500
- Increase Public Works Contracted Maintenance appropriation (010-005-08100-02050) by \$16,000, from \$42,000 to \$58,000
- Increase Public Works Utilities appropriation (010-005-08100-02100) by \$10,000, from \$17,031 to \$27,031

- Increase Public Works Telephone appropriation (010-005-08100-02360) by \$1,500, from \$3,600 to \$5,100

Mr. Cain motioned to approve Amendment #4; seconded by Mr. Hipp. The vote was unanimous.

Amendment #5: Economic Development

- Decrease Personnel appropriation (010-005-09310-01010) by \$25,145, from \$115,145 to \$90,000
- Decrease Social Security appropriation (010-005-09310-01110) by \$1,924, from \$11,869 to \$9,945
- Decrease Retirement appropriation (010-005-09310-01120) by \$2,781, from \$17,159 to \$14,378
- Decrease Workers Compensation appropriation (010-005-09310-01200) by \$916, from \$5,527 to \$4,247
- Increase Insurance appropriation (010-005-09310-01130) by \$6,394, from \$10,742 to \$17,316
- Increase Memberships and Dues appropriation (010-005-09310-02240) by \$450, from \$800 to \$1,250
- Increase Telephone appropriation (010-005-09310-02360) by \$1,400, from \$1,600 to \$3,000
- Increase Council Contingency appropriation (010-005-15000-02011) by \$22,522

Mr. Hipp motioned to approve Amendment #5; seconded by Mr. Stockman. The vote was unanimous.

Amendment #6: Fee and Fines for FY 15-16

- Animal Control Add Low Cost Pet Sterilization \$30.00
- Probate Court Delete Marriage Ceremonies

Mr. Hipp motioned to approve Amendment #6; seconded by Mr. Cain. The vote was unanimous.

Amendment #7: Provisos for FY 15-16

- **PROVIDED FURTHER** that, Unless otherwise approved by Council, the per diem allowance for meals for County personnel traveling on official County business shall be fixed at the rate of ~~\$35.00~~ \$50.00 per day (includes tips); per diem for individual meals may be allocated as follows: breakfast, ~~\$6.00~~ \$10.00, lunch, ~~\$8.00~~ \$15.00, dinner, ~~\$21.00~~ \$25.00.

Personnel staying for a period of 24 hours or more shall be paid on the per diem rate less any meals that may be provided as a part of the conference/meeting. **Agenda must be attached to reimbursement request. Receipts for meals must be provided upon request by County Administrator. Receipts for meals are necessary. Reference Newberry County Employee Handbook "Travel and Subsistence Allowance."**

- **PROVIDED FURTHER** that, if the County is a partner in any contract requiring copies to be made for the completion of the contract there shall be no charge(s) levied from the department or elected official's office (in which the copies are made).

Mr. Koon motioned to approve Amendment #7; seconded by Mr. Hipp. The vote was unanimous.

Amendment #8: Capital Budgets

PUBLIC WORKS STORAGE FACILITY

| <u>REVENUES</u> | <u>AMOUNT</u> |
|------------------------|---------------|
| LEASE PURCHASE FUNDING | \$ 122,824 |
| TOTAL REVENUES | \$ 122,824 |
| | |
| <u>EXPENDITURES</u> | <u>AMOUNT</u> |
| CONSTRUCTION | \$ 122,824 |
| TOTAL EXPENDITURES | \$ 122,824 |

TRANSFER STATION SCALE HOUSE

| <u>REVENUES</u> | <u>AMOUNT</u> |
|---------------------|---------------|
| FUND BALANCE | \$ 45,000 |
| TOTAL REVENUES | \$ 45,000 |
| | |
| <u>EXPENDITURES</u> | <u>AMOUNT</u> |
| CONSTRUCTION | \$ 45,000 |
| TOTAL EXPENDITURES | \$ 45,000 |

OPERA HOUSE

| <u>REVENUES</u> | <u>AMOUNT</u> |
|---------------------------|---------------|
| CAPITAL PROJECT SALES TAX | \$ 62,999 |
| TOTAL REVENUES | \$ 62,999 |

| <u>EXPENDITURES</u> | <u>AMOUNT</u> |
|---------------------|---------------|
| CONSTRUCTION | \$ 62,999 |
| TOTAL EXPENDITURES | \$ 62,999 |

WHITMIRE TOWN HALL ANNEX

| <u>REVENUES</u> | <u>AMOUNT</u> |
|---------------------------|---------------|
| CAPITAL PROJECT SALES TAX | \$ 52,119 |
| TOTAL REVENUES | \$ 52,119 |

| <u>EXPENDITURES</u> | <u>AMOUNT</u> |
|---------------------|---------------|
| CONSTRUCTION | \$ 52,119 |
| TOTAL EXPENDITURES | \$ 52,119 |

COUNCIL ON AGING

| <u>REVENUES</u> | <u>AMOUNT</u> |
|---------------------------|---------------|
| CAPITAL PROJECT SALES TAX | \$ 879,340 |
| GO BOND | 310,000 |
| TOTAL | \$ 1,189,340 |

| <u>EXPENDITURES</u> | <u>AMOUNT</u> |
|---------------------|---------------|
| CONSTRUCTION | \$ 1,047,619 |
| CONTINGENCY | 141,721 |
| TOTAL EXPENDITURES | \$ 1,189,340 |

SUB STATION LEITZSEY

| <u>REVENUES</u> | <u>AMOUNT</u> |
|---------------------------|---------------|
| CAPITAL PROJECT SALES TAX | \$ 254,830 |
| TOTAL REVENUES | \$ 254,830 |

| <u>EXPENDITURES</u> | <u>AMOUNT</u> |
|---------------------|---------------|
| CONSTRUCTION | \$ 227,910 |
| TESTING | 2,000 |
| ENGINEER/DESIGN | 9,380 |
| CONTINGENCY | 15,540 |
| TOTAL EXPENDITURES | \$ 254,830 |

SUB STATION INDIAN CREEK

| <u>REVENUES</u> | <u>AMOUNT</u> |
|---------------------------|-------------------|
| CAPITAL PROJECT SALES TAX | \$ <u>570,940</u> |
| TOTAL REVENUES | \$ 570,940 |
| | |
| <u>EXPENDITURES</u> | <u>AMOUNT</u> |
| CONSTRUCTION | \$ 503,114 |
| TESTING | 4,000 |
| ENGINEER/DESIGN | 17,215 |
| CONTINGENCY | <u>46,611</u> |
| TOTAL EXPENDITURES | \$ 570,940 |

Chairman Livingston stated that the Old Landfill Gas Extraction System in the amount of \$101,786 was deleted from the Capital Budgets.

Mr. Cain motioned to approve Amendment #8; seconded by Mr. Hipp. The vote was unanimous.

Amendment #9: Courthouse Basement Waterproofing

| <u>REVENUES</u> | <u>AMOUNT</u> |
|-------------------------|--------------------------------------|
| FUND BALANCE | \$ 500,000 <u>575,000</u> |
| TOTAL REVENUES | \$ 500,000 <u>575,000</u> |
| | |
| <u>EXPENDITURES</u> | <u>AMOUNT</u> |
| CONSTRUCTION (AREA WAY) | \$ 450,000 <u>525,000</u> |
| ENGINEERING/DESIGN | 20,000 |
| TESTING | 8,000 |
| CONTINGENCY | <u>22,000</u> |
| TOTAL EXPENDITURES | \$ 500,000 <u>575,000</u> |

Mr. Koon motioned to approve amendment #9; seconded by Mr. Hipp.

Mr. Hipp motioned that we remove the word “area way” so there will no disagreement in the future as to whether or not we are approving the areaway, the membrane, or the fill process; the construction is yet to be determined; seconded Mr. Cain. The vote was unanimous as amended.

Amendment #10: Whitmire Fire Department

Mr. Cain motioned to include \$30,000.00 from fund balance for improvements to the Whitmire Fire Department to include bay unit heaters, lighting, HVAC system for kitchen and assembly area; seconded by Mr. Hipp. The vote was unanimous

Amendment #11: Employee Pay Increase

Mr. Hipp motioned to set aside 1%; equating to \$98,000.00, to be available for pay increases for county employees with implementation yet to be determined; funded by forestry funds in the amount of \$70,000.00 and \$28,000.00 from contingency; seconded by Koon. The vote was unanimous.

Chairman Livingston called for the question and third reading of Ordinance #04-08-15 was approved unanimously as amended.

4. ***Ordinance #04-09-15: An Ordinance to provide appropriations for the fiscal year beginning July 1, 2015 and ending June 30, 2016, for the Newberry County Library, Piedmont Technical College and the Newberry Agency for the Disabilities and Special Needs; to provide for the levy of taxes on all taxable personal and real estate properties in Newberry County for said purposes; to provide for the expenditure of said taxes and other revenues received by the county during said fiscal year for said purposes.***

Mr. Hipp motioned to approve third reading of Ordinance #04-09-15; seconded by Mr. Cain. The vote was unanimous.

5. ***Ordinance #05-11-15: An Ordinance enacting and adopting 2015 S-12 supplement to the Code of Ordinances for the County of Newberry, South Carolina.***

Mr. Koon motioned to approve third reading of Ordinance #05-11-15; seconded by Mr. Hipp. The vote was unanimous.

6. ***Ordinance #06-12-15: An Ordinance acting on a request to amend the Official Zoning Map established pursuant to Zoning Ordinance No. 12-24-01, codified in Chapter 153 of the Newberry County Code of Ordinances, so as to rezone one real estate parcel totaling two and twenty-five hundredths (2.25) acres designated as TMS Parcel No. 592-46 from Single Family Residential (RS-1) to General Commercial (GC).***

Mr. Cain motioned to approve second reading of Ordinance #06-12-15; seconded by Mr. Hipp. The vote was unanimous.

7. ***Resolution #08-15: A Resolution to ratify and approve Mutual Aid Agreements and/or other Inter-Jurisdictional Agreements entered into by the Newberry County Sheriff's Office***

Mr. Hipp motioned to ratify Resolution #08-15; seconded by Mr. Cain. The vote was unanimous.

8. ***Resolution #09-15: A Resolution commending the City of Newberry***

Mr. Cain motioned to ratify Resolution #09-15; seconded by Mr. Hipp. The vote was unanimous.

9. ***Consideration of bids for Courthouse Areaway Construction***

- AOS Specialty Contractors - \$502,890.00
- Watertight Restorations - \$599,359.00

Chairman Livingston recommended deleting this item.

Mr. Hipp motioned to delete agenda item #9; seconded by Mr. Cain. The vote was unanimous.

10. ***Consideration of bids for Convenience Center Modifications***

- WE Baker & Sons -\$127,950.00
- Cannon Associates - \$163,933.00
- Cornerstone Construction - \$177,628.20
- Fitts & Goodwin - \$235,224.00
- M. Dillion Construction, Inc. - \$245,790.00

Mr. Hipp motioned to approve the low bid from WE Baker and Son in the amount of \$127,950.00; seconded by Mr. Cain. The vote was unanimous.

11. ***Consideration of Request for Proposal (RFP) for Fleet Maintenance and Services***

Mr. Cain motioned to approve RFP for fleet maintenance and services from Vector Fleet Services; seconded by Mr. Hipp. The vote was unanimous.

12. ***Appointments***

Chairman Livingston recommended the approval of the following appointments:

Mr. Curtis Haltiwanger for reappointment to the Westview Behavioral Board
Ms. Ambria Lanteigne for reappointment to the Accommodations Tax Board
Mr. Wayne Boland for appointment to the Board of Zoning Appeals;

Rev. Edward Jeter for reappointment to the Westview Behavioral Board
Ms. Melissa Mendenhall for appointment to the Recreation Commission
Ms. Diane Lominack for reappointment to the Disabilities and Special Needs Board
Mr. Larry Longshore for reappointment to the Board of Zoning Appeals
Mr. Jerry Allewine for reappointment to the Newberry County Hospital Board
Mr. Barry Richardson for reappointment to the Newberry County Hospital Board

Mr. Hipp motioned to approve all appointments; seconded by Mr. Stockman. The vote was unanimous.

Mr. Stockman motioned to approve the reappointment of Les Hipp to the Central Midlands COG Board; seconded by Mr. Koon. The vote was unanimous among all with Mr. Hipp recusing himself from the vote.

13. *Public Comments (by those who signed up at meeting)*

No comments.

14. *Executive Session*

No Executive Session.

15. *Comments/Request from County Administrator*

No comments.

16. *Comments/Request from Council Members*

Mr. Koon thanked everyone for their hard work on the budget.

17. *Future Meetings*

- a. County Council 7/1/15 @ 7:00 p.m.
- b. Finance Committee 7/13/15 @ 6:00 p.m.
- c. County Council 7/15/15 @ 7:00 p.m.

18. *Adjournment*

Chairman Livingston declared the meeting adjourned at 7:52 p.m.

NEWBERRY COUNTY COUNCIL

Henry H. Livingston, Chairman

APPROVED:

Laurie N. Renwick, Clerk to Council