

## **CPST Commission Meeting Minutes 10-12-15 – 6:00 P.M.**

**Commission Members Present:** Dave Waldrop  
Renee Joiner  
Phil Spotts  
Pat Caldwell  
Lisa Toland  
Jimmie Coggins  
Willie Morris (alternate)

**Commission Member Absent:** Bob McCartha (alternate)

**Staff Present:** Karen Brehmer, Assistant to County Administrator  
Jay Tothacer, County Attorney  
Wayne Adams, County Administrator

**Others Present:** Theodore DuBose, Esquire

The county administrator called the meeting to order at 6:01 PM, providing general information concerning the Commission's purpose. The CPST Act was discussed, including the list of allowed projects, as were available funding estimates for the upcoming iteration of the tax, as well as recommended project submission requirements.

The county attorney discussed the statutory requirements of the Commission's representation and called for the election of officers. Dave Waldrop was elected chair by acclamation; Renee Joiner was likewise elected vice chair. The county attorney emphasized that the CPST Commission is a public body under the SC Freedom Information Act. In this regard, it was stressed that deliberations of the Commission are to be open to the public, and that any records of meetings and other deliberations or correspondence between or among members concerning CPST business are subject to open records requirements of the Act. The meeting's agenda for this meeting (Oct. 12, 2015) was suggested as a suitable format for future meetings. The county attorney briefly discussed prohibitions on dual office holding. A more extensive discussion followed concerning conflicts of interest and the process of recusal. The noting of such conflicts is the responsibility of Commission members.

Theodore DuBose, the County's bond counsel, discussed the need for the Commission to set meeting dates that will allow it to recommend a list of projects to County Council by May 18, 2016. He also noted the suggested deadline for the Commission to release its calendar of meetings and project submission standards no later than October 29, 2015. Mr. DuBose discussed the pay-as-you-go funding of all projects versus bonding approximately 90% of total project costs up front. Under the bonding scenario, projects further down the ballot would not receive funding until the bonds are paid off; bonded projects could all commence upon funding of the bonded amount. He estimated total funding availability for the upcoming iteration of the CPST at \$17.5 million, including

funding expected to be left over from the current iteration of the CPST (between \$600,000 and \$1 million).

Chairman Waldrop recommended a follow-up meeting on October 19, 2015, at 5:00 PM. This was agreeable to all other Commission members, and the general consensus was to schedule all future meetings on Mondays at 5:00 PM in the Annex conference room. Chairman Waldrop asked the members to read the suggested project submission requirements provided by the county administrator, and to think about the number of meeting dates and specific dates to be scheduled in satisfying the Commission's obligations. These would be the primary business items at the October 19, 2015 meeting.

Chairman Waldrop adjourned the meeting at 7:29 PM.