

# COUNTY OF NEWBERRY

COURTHOUSE ANNEX, COLLEGE STREET  
POST OFFICE BOX 156  
NEWBERRY, SOUTH CAROLINA 29108

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## VACANCY ANNOUNCEMENT

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**DIVISION:** Parks and Recreation

**JOB LOCATION:** County main Office is located at 1309 College Street, Newberry, SC; fields are located in Prosperity, SC

**POSITION:** Athletic Fields Maintenance

**HOURS WORKED PER WEEK:** Part Time, 15-25 hours per week

**SALARY RANGE:** \$15.89/hour

**CONTACT PERSON:** Katherine Cook, Director of Human Resources, 803-321-1431

**POSITION DESCRIPTION:** This position is responsible for the maintenance of athletic fields and departmental equipment under the oversight of Newberry County Parks and Recreation. Coordinates and works with the Town of Prosperity concerning the maintenance of recreation fields under the ownership of the Town of Prosperity. Ensures fields are maintained and prepped for practices/games for soccer, baseball, softball and other sports as necessary. Must be willing to work some evenings and weekends as necessary to prepare fields. Typical hours will be afternoons OR mornings Monday through Friday (weather dependent).

**MINIMUM TRAINING AND EXPERIENCE:** This position requires high school diploma or equivalent AND relevant experience in field maintenance. Must possess a valid SC driver's license.

**ADDITIONAL QUALIFICATIONS:** Must possess the ability to meet the physical demands of the job (moderate to heavy physical/manual labor predominately outdoors, lifting heavy loads of 50 to 75 pounds unassisted) as well as the ability to operate power tools and machinery necessary to complete field maintenance (motor vehicle, sprayer, mower, edger, chain saw, hand tools, carpentry tools, mechanic tools, lawn tools, infield groomer, etc.).

**GENERAL INSTRUCTIONS:** This position will be open until filled. Newberry County Employment Applications may be obtained by visiting [www.newberrycounty.gov](http://www.newberrycounty.gov) or by contacting the Human Resources Office at the Newberry County Courthouse Annex, 1309 College Street, Newberry SC, 29108. **A resume may be included but will not be accepted in lieu of a Newberry County Employment Application. Applicants indicating college credit, degree(s) or specialized training on the application shall provide an official copy of related documents should they be selected for the position. Newberry County conducts background checks and tests for the use of illegal substances.**

## THE COUNTY OF NEWBERRY IS AN EQUAL OPPORTUNITY EMPLOYER

**THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND NEWBERRY COUNTY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE COUNTY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PAPAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.**