



**NEWBERRY COUNTY COUNCIL  
FINANCE COMMITTEE AGENDA  
June 6, 2022  
6:00 P.M.**

Call to order:

Mary Arrowood, Chairman

Invocation and Pledge of Allegiance:

Henry H. Livingston, Council person

1. Call to Order
2. Additions, Deletions & Adoption of the Agenda
3. An Ordinance establishing and implementing a program to charge mitigation rates for the development of emergency and non-emergency services by the fire or rescue department for services provided/rendered for the Newberry County Emergency Services.
  - a. Discussion
4. Discussion of Public Information Campaign for CPST
5. MCIP/FILOT revenue diverted to Capital Purchases
6. Discussion of Grant Writer Consultant Services
7. \$88,000 change order request – Alliance Engineering/Lindler Construction
8. Executive Session

Code Section §30-4-70 (a) of the Code of Laws of SC, as amended, 1976

- (1) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.
- (2) Discussion of matters relating to the proposed location, expansion, or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body.

9. Adoption of Consent Agenda
  - a. Finance Committee Minutes 4-5-2021

10. Public Comments

11. Adjournment

STATE OF SOUTH CAROLINA )

)

Ordinance No: 6-19-22

COUNTY OF NEWBERRY )

)

**AN ORDINANCE ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY AND NON-EMERGENCY SERVICES BY THE FIRE OR RESCUE DEPARTMENT FOR SERVICES PROVIDED/RENDERED FOR THE NEWBERRY COUNTY EMERGENCY SERVICES.**

**WHEREAS**, the emergency and non-emergency services response activity to incidents continues to increase each year; Environmental Protection requirements involving equipment and training, and Homeland Security regulations involving equipment and training, creating additional demands on all operational aspects of the fire and rescue department services; and

**WHEREAS**, the fire and rescue departments has investigated different methods to maintain a high level of quality of emergency and non-emergency service capability throughout times of constantly increasing service demands, where maintaining an effective response by the fire and rescue departments services decreases the costs of incidents to insurance carriers, businesses, and individuals through timely and effective management of emergency situations, saving lives and reducing property and environmental damage; and

**WHEREAS**, raising real property tax to meet the increase in service demands would not be fair when the responsible party(s) should be held accountable for their actions; and

**WHEREAS** the County Council of the Newberry County Emergency Services desires to implement a fair and equitable procedure by which to collect said mitigation rates and shall establish a billing system in accordance with applicable laws, regulations, and guidelines; Now, Therefore

**BE IT ORDAINED BY THE COUNTY COUNCIL AND THE NEWBERRY COUNTY EMERGENCY SERVICES:**

SECTION 1: The Newberry County Emergency Services shall initiate mitigation rates for the delivery of emergency and non-emergency services by the fire and rescue department for personnel, supplies and equipment to the scene of emergency and non-emergency incidents as listed in "EXHIBIT A". The mitigation rates shall be based on actual costs of the services and that which is usual, customary, and reasonable (UCR) as shown in "EXHIBIT A", which may include any services, personnel, supplies, and equipment and with baselines established by addendum to this document.

SECTION 2: A claim shall be filed to the responsible party(s) through their insurance carrier. In some circumstances, the responsible party(s) will be billed directly.



SECTION 3: The fire or rescue department's County Council may make rules or regulations and from time to time may amend, revoke, or add rules and regulations, not consistent with this Section, as they may deem necessary or expedient in respect to billing for these mitigation rates or the collection thereof.

SECTION 4: It is found and determined that all formal actions of this County Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this County Council, and that all deliberations of this County Council and any of its committees that resulted in such formal actions were in accordance with all legal requirements, and the Codified Ordinances of the County Council.

SECTION 5: This Ordinance shall take effect thirty days (30) from the date of adoption as permitted by law.

**SECTION 6: The Mitigation Rates lists in Exhibit A will increase by 1.5% annually or based on the annual percentage increase in the Consumer Price Index (CPI), as developed by the Bureau of Labor Statistics of the U.S. Department of Labor, whichever is more. Rate adjustments will occur on the anniversary date of this ordinance/resolution to keep the fire and rescue department's cost recovery program in conformity with increasing operating expenses.**

Passed: \_\_\_\_\_  
Signature

Approved \_\_\_\_\_  
Signature

VOTE ON PASSAGE:      \_\_\_\_ Yea    \_\_\_\_ Nay    \_\_\_\_ Abstain

Attest: \_\_\_\_\_  
Clerk

I, \_\_\_\_\_ Secretary to the Council, do hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published in the \_\_\_\_\_, a newspaper of general circulation in the City or Town on the \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_; and I further certify the compliance with the Codified Ordinances and the laws of the State of South Carolina, pertaining to Public Meetings.

\_\_\_\_\_  
Clerk

## **EXHIBIT A**

### **MITIGATION RATES BASED ON PER HOUR**

The mitigation rates below are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These rates are based on actual costs using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance). Labor rates include an average department's actual burdened labor costs and not just a firefighter's wage. These include wages, retirement, benefits, workers comp, etc.

#### **MOTOR VEHICLE INCIDENTS**

##### **Level 1 - \$506.00**

Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

##### **Level 2 - \$576.00**

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

##### **Level 3 – CAR FIRE - \$704.00**

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

#### **ADD-ON SERVICES:**

##### **Extrication - \$1,520.00**

Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

##### **Creating a Landing Zone - \$465.00**

Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

**Itemized Response:** You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

## **HAZMAT**

### **Level 1 - \$816.00**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up, and command.

### **Level 2 - \$2,913.00**

**Intermediate Response:** Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

### **Level 3 – \$6,875.00**

**Advanced Response:** Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery, and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ \$336.00 per HAZMAT team.**

## **FIRE INVESTIGATION**

**Fire Investigation Team - \$321.00 per hour.**

**Includes:**

- Scene Safety
- Investigation
- Source Identification
- K-9/Arson Dog Unit
- Identification Equipment
- Mobile Detection Unit
- Fire Report

**The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.**

## **FIRES**

**Assignment - \$466.00 per hour, per engine / \$582.00 per hour, per truck**

**Includes:**

- Scene Safety
- Investigation
- Fire / Hazard Control



This will be the most common "billing level". This occurs almost every time the fire department responds to an incident.

**OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates.**

**Itemized, per person, at various pay levels and for itemized products use.**

#### **ILLEGAL FIRES**

**Assignment - \$466.00 per hour, per engine / \$582.00 per hour, per truck**

When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

#### **WATER INCIDENTS**

##### **Level 1**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

**Billed at \$466 plus \$58 per hour, per rescue person.**

##### **Level 2**

**Intermediate Response:** Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

**Billed at \$932 plus \$58 per hour, per rescue person.**

##### **Level 3**

**Advanced Response:** Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery, and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

**Billed at \$2,3304 plus \$58 per hour per rescue person, plus \$117 per hour per HAZMAT team member.**

#### **Level 4**

**Itemized Response:** You have the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

#### **BACK COUNTRY OR SPECIAL RESCUE**

**Itemized Response:** Each incident will be billed with custom mitigation rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

**Minimum billed \$466 for the first response vehicle plus \$58 per rescue person. Additional rates of \$466 per hour per response vehicle and \$58 per hour per rescue person.**

#### **CHIEF RESPONSE**

This includes the set-up of Command and providing direction of the incident. This could include operations, safety, and administration of the incident.

**Billed at \$291 per hour.**

#### **MISCELLANEOUS / ADDITIONAL TIME ON-SCENE**

##### **ADDITIONAL TIME ON-SCENE (for all levels of service)**

Engine billed at \$466 per hour.

Truck billed at \$582 per hour.

Miscellaneous equipment billed at \$350.

#### **MITIGATION RATE NOTES**

The mitigation rates above are average "billing levels" for one hour of service, and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.



June 3, 2022

Mr. Richard L. Farmer, SCCED  
Director  
Newberry County Economic Development  
Post Office Box 381  
Newberry, South Carolina 29108

RE: Phase IIA and III Roadway, Water and  
Wastewater Improvements at the  
Mid-Carolina Commerce Park  
Newberry County, South Carolina  
Newberry Bid No.: 2021-11  
Project No.: 17113-0036

Dear Mr. Farmer:

Enclosed please find three (3) copies of Change Order No. 1 increasing the contract amount by \$88,894 to a total contract of \$3,873,027 due to the increase in material square footage for the proposed retaining walls based upon the unit price of \$26/Square Foot (SF) established in the contract. Change Order No. 1 includes a contract period extension of one hundred and twenty (120) calendar days due to delays the contractor experienced on the proposed bottomless culverts and retaining wall materials.

The current contract bid for the proposed retaining walls was a unit price bid at \$26/SF. The current contract bid quantity totals 5,250-SF. Upon installation of the retaining walls at the rear crossing, the contractor notified us once they had been informed by the wall installer of the quantity overrun. The proposed retaining walls quantity was increased by 3,419-SF to a total of 8,669-SF for the materials. Upon receipt of this notice, Alliance Consulting Engineers, Inc. reviewed the bid specifications with regards to timing of this notice. Due to the project being a unit price bid, there is no notice period required per the specifications and the contractor is submitting a justified request.

Alliance Consulting Engineers, Inc. then reviewed the design of the wall system to determine if the square footage of the 2nd crossing could be reduced. Those options reviewed were to increase the slopes at the ends of the wall as well as the slopes of the roadway shoulders. Both approaches were not an option as the Geotech report did not support any slopes greater than 3:1 based on the slope stability analysis previously completed by the geotechnical consultant.

With that said, it is Alliance Consulting Engineers, Inc.'s understanding that the approved funding remaining at the time of award of the contract, was \$304,842 for Phase II Improvements. Alliance Consulting Engineers, Inc. recommends the increase in the contract amount of \$88,894 with the approval of Change Order No. 1 which will leave a remaining balance of \$215,948 of funds available for Phase II Improvements.

The Quantity Take Off (QTO) that was completed by Alliance Consulting Engineers, Inc., has been enclosed for reference along with the Contractor's Submittal provided by Lindler's Construction of SC, LLC on January 17, 2022 and approved by Newberry County on January 20, 2022 and Alliance Consulting Engineers, Inc. on January 24, 2022. Aerial photographs have also been provided tracking progress of both Bottomless Culverts A and B for reference.

**SECTION 00 63 63  
CHANGE ORDER**

**No. 1**

Date of Issuance: 6.3.22

Effective Date: \_\_\_\_\_

Project: **Phase IIA and III Roadway, Water and Wastewater Improvements Mid-Carolina Commerce Park for Newberry County, South Carolina**

Owner: **Newberry County**

Owner's Contract No.: **2021-11**

Contract: **Phase IIA and III Roadway, Water and Wastewater Improvements Mid-Carolina Commerce Park for Newberry County, South Carolina**

Date of Contract: **August 11, 2021**

Contractor: **Lindler's Construction of South Carolina, Inc.  
Post Office Box 731  
Newberry, South Carolina 29108**

Engineer's Project No.: **17113-0036**

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description: Contract price increase of \$88,894 for the increase in material square footage for the proposed retaining walls. The increase in the retaining walls square footage from the bid quantity is 3,419-SF at a unit price of \$26/SF. The contract period is increased from 270 calendar days to 390 calendar days due to delays the contractor experienced on the proposed bottomless culvert and retaining wall materials.

Attachments: (List documents supporting change):  
\_\_\_\_\_  
\_\_\_\_\_

**CHANGE IN CONTRACT PRICE:**

Original Contract Price:

\$3,784,133.00

[Increase] [Decrease] from previously approved Change Orders No. N/A to No. N/A:

\$ N/A

Contract Price prior to this Change Order:

\$3,784,133.00

Increase of this Change Order:

\$88,894.00

Contract Price incorporating this Change Order:

\$3,873,027.00

**CHANGE IN CONTRACT TIMES:**

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial completion (days or date): May 6, 2022

Ready for final payment (days or date): May 20, 2022

[Increase] [Decrease] from previously approved Change Orders No. N/A to No. N/A:

Substantial completion (days): N/A

Ready for final payment (days): N/A

Contract Times prior to this Change Order:

Substantial completion (days or date): May 6, 2022

Ready for final payment (days or date): May 20, 2022

Increase of this Change Order:

Substantial completion (days or date): 120 days

Ready for final payment (days or date): 120 days

Contract Times with all approved Change Orders:

Substantial completion (days or date): September 3, 2022

Ready for final payment (days or date): September 17, 2022

REQUESTED:

By: \_\_\_\_\_  
Contractor: (Lindler's Construction of SC, Inc.)

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable): \_\_\_\_\_

RECOMMENDED:

By: \_\_\_\_\_  
Engineer: Benjamin S. Whaley, P.E.

Date: \_\_\_\_\_

APPROVED:

By: \_\_\_\_\_  
Owner: Newberry County

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CHANGE ORDER  
00 63 63-1**

17113-0036

May 2021









Lindler's Construction of  
South Carolina, LLC  
(803) 276-6557  
8253 SC-34  
Newberry, SC 29108

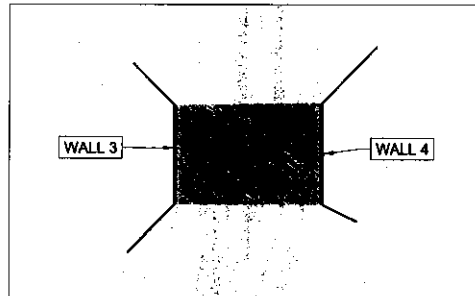
Date: 1/03/2022

We have reviewed the following submittal from Brock's Landscaping Company LLC for the retaining walls and certify that they meet or exceed the specifications listed.

Cameron Unger  
*Cameron Unger*  
(804) 366-7953  
[cameron@lindlers.com](mailto:cameron@lindlers.com)  
Estimator/ Project Coordinator  
Lindler's Construction

SUBMITTAL NO. 10
REVIEW IS ONLY FOR GENERAL CONFORMANCE WITHIN THE DESIGN CONCEPT OF THE PROJECT AND GENERAL COMPLIANCE WITH THE INFORMATION GIVEN IN THE CONTRACT DOCUMENTS.
CONTRACTOR IS RESPONSIBLE FOR COMPLIANCE WITH CONTRACT DOCUMENTS CONFIRMING AND CORRELATING ALL QUANTITIES AND DIMENSIONS, SELECTING FABRICATION PROCESS AND TECHNIQUES OF CONSTRUCTION, COORDINATING HIS WORK WITH THAT OF OTHER TRADES, AND PERFORMANCE OF THIS WORK IN A SAFE AND SATISFACTORY MANNER.
SUBJECT TO THE ABOVE, THIS SUBMITTAL IS
<input type="checkbox"/> APPROVED
<input checked="" type="checkbox"/> APPROVED WITH CORRECTIONS NOTED
<input type="checkbox"/> TO BE REVISED AND RESUBMITTED
<input type="checkbox"/> REJECTED - SEE REMARKS
Alliance Consulting Engineers, Inc.
BY <u>Jesse Mefford, P.E.</u>
DATE <u>January 24, 2022</u>

\*Wastewater Gravity Line 3C adjusted per Construction Sketch-1 dated September 20, 2021 to avoid conflict with Bottomless Culvert

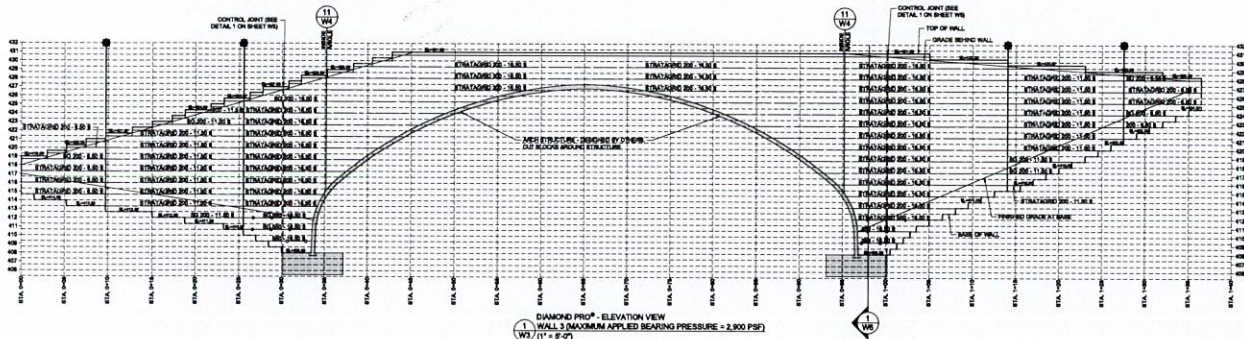
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SHEET INDEX	
PAGE	DESCRIPTION
W1	TITLE PAGE/KEY PLAN
W2-W3	WALL ELEVATIONS
W4-W6	TYPICAL DETAILS & CROSS SECTIONS

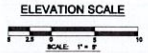
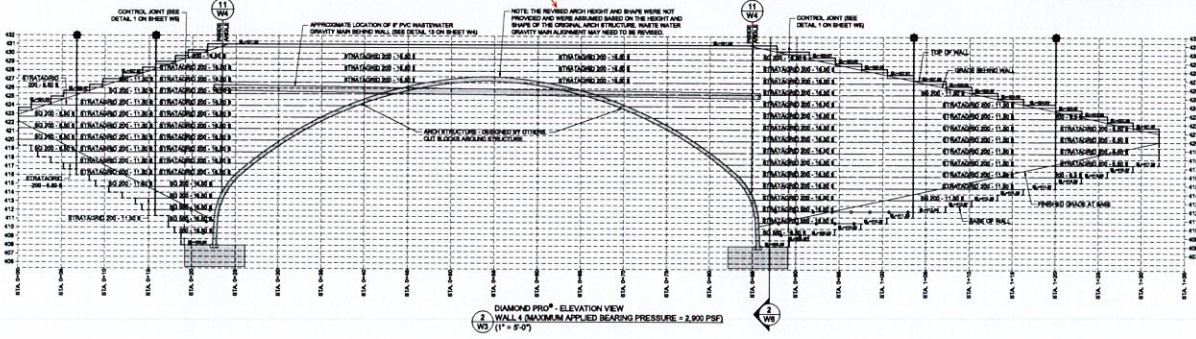
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W2	6
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Minimum Quality Limit Not Indicated per Construction Manual dated September 20, 2021. In order to meet with Bottomless Culvert.



# LEGEND

- INDICATE REINFORCEMENT LENGTH AND/OR ELEVATION CORNER
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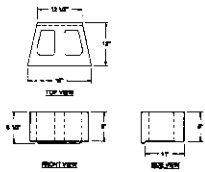
# NOTES

1. LOCATIONS OF CORNERS SHOWN ARE APPROXIMATE AND SHOULD BE VERIFIED IN THE FIELD PRIOR TO CONSTRUCTION OF THE RETAINING WALLS.
2. LOCATIONS OF UTILITY SHOWN ARE APPROXIMATE AND SHOULD BE VERIFIED IN THE FIELD PRIOR TO CONSTRUCTION OF THE RETAINING WALLS.

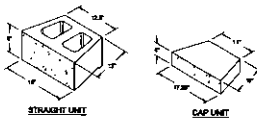
ANCHOR WALL ENGINEERING, LLC  
5609 BAKER ROAD, SUITE 500  
MINNETONKA, MN 55345-5606  
PHONE: (952) 933-4555  
CERTIFICATE OF AUTHORIZATION: 3988



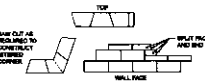
PROPOSED SEGMENTAL RETAINING WALLS  
MID CAROLINA COMMERCE PARK  
NEWBERRY COUNTY, SOUTH CAROLINA  
SHEET  
W3 6  
WALL ELEVATIONS



DIAMOND PRO®  
3-WAY BLOCK VIEWS  
(NOT TO SCALE)

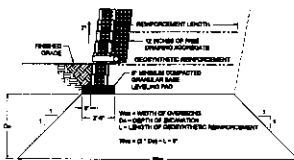


DIAMOND PRO®  
3-WAY BLOCK VIEWS  
(NOT TO SCALE)

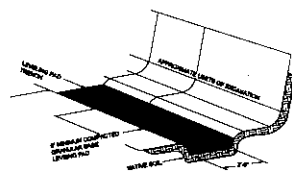


1. ALWAYS START CAPPING WALL FROM THE LOWER SITUATION.
2. LAYOUT CAPS PRIOR TO LAYING ADJACENT.
3. CUT CAPS TO FIT. REMOVE CORNER JOINTS AND BRICKS. CAP BRICKS WILL BE NECESSARY FOR FACE BRICKS THAT THE BRICKS.
4. ALTERNATE BRICKS AND LAY CAPS INWARD OTHER CAP TO ACHIEVE A STRAIGHT FACE OF CAPS.
5. USE EXTENSION GRACE CONSTRUCTION ADHERING TO SQUARE CAPS.
6. REFER TO DETAILS ON SHEET FOR ADDITIONAL INFORMATION.

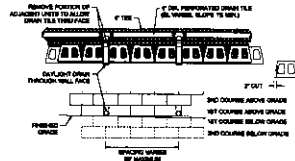
DIAMOND PRO®  
CAP BLOCK DESIGN DETAILS  
(NOT TO SCALE)



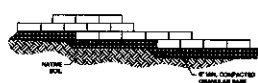
DIAMOND PRO®  
3-WAY BLOCK VIEWS  
(NOT TO SCALE)



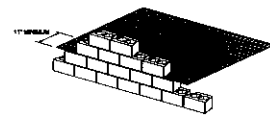
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TYPICAL BASE PREPARATION  
(NOT TO SCALE)



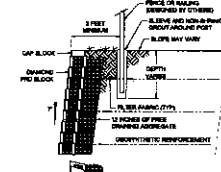
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DRAINAGE THROUGH WALL  
(NOT TO SCALE)



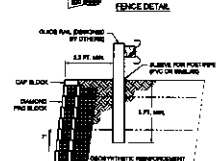
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TYPICAL STEP-UP DETAIL  
(NOT TO SCALE)



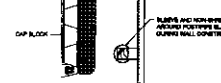
DIAMOND PRO®  
REINFORCEMENT CONNECTION DETAIL  
(NOT TO SCALE)



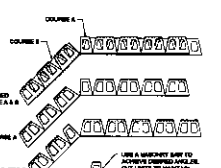
FENCE DETAIL



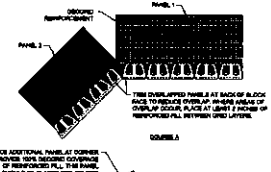
GLASS RAIL DETAIL



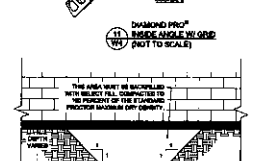
DIAMOND PRO®  
REINFORCED RAIL RETAINING WALL (IF REQUIRED)  
(NOT TO SCALE)



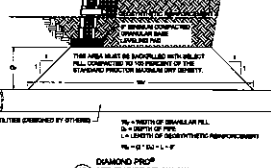
DIAMOND PRO®  
REINFORCED RAIL RETAINING WALL (IF REQUIRED)  
(NOT TO SCALE)



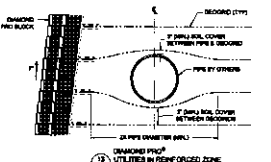
DIAMOND PRO®  
INSIDE ANGLE DETAIL  
(NOT TO SCALE)



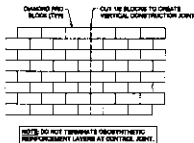
DIAMOND PRO®  
INSIDE ANGLE DETAIL  
(NOT TO SCALE)



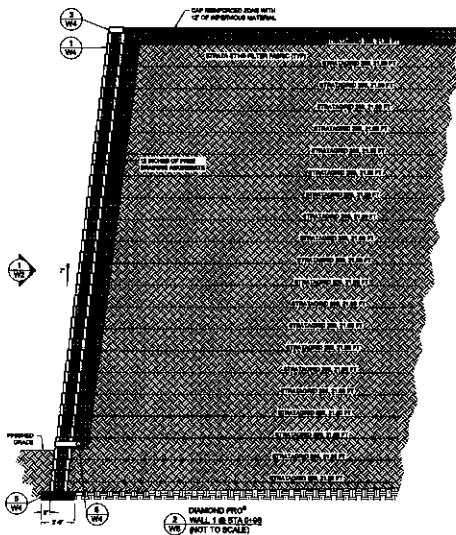
DIAMOND PRO®  
UTILITY PIPE BELOW WALL  
(NOT TO SCALE)



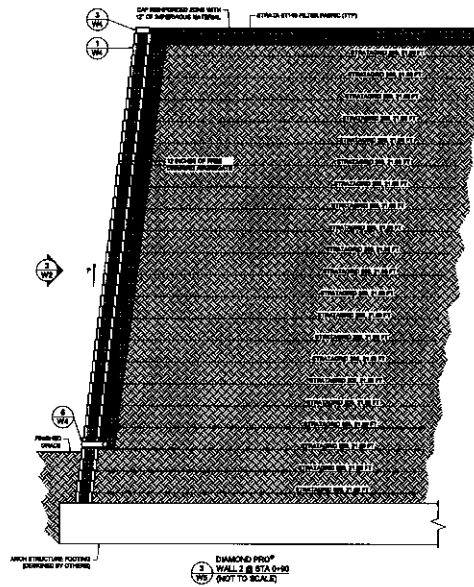
DIAMOND PRO®  
UTILITY PIPE BELOW WALL  
(NOT TO SCALE)



NOTE: DO NOT REINFORCE QUANTITIES WITH  
REINFORCEMENT LAYERS AT VERTICAL JOINTS.



NOTE: IF A PIECE OF REINFORCING  
IS REQUIRED ABOVE WALL,  
SEE DETAIL 3 ON SHEET 10.



**ANCHOR WALL ENGINEERING, LLC**  
1000 BAKER ROAD, SUITE 300  
MINNETONKA, MN 55345-3608  
PHONE: (952) 833-9855  
CERTIFICATE OF AUTHORIZATION: 0000

PROPOSED SEGMENTAL RETAINING WALLS  
MO. CAROLINA COMMERCE PARK  
MINNETONKA COUNTY, SOUTH CAROLINA

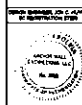
DATE: 01/11/2011  
DRAWN BY: J. H. HARRIS  
CHECKED BY: J. H. HARRIS  
SCALE: 1/4" = 1'-0"

W5 6  
TYPICAL SECTION  
AND  
OTHER SECTIONS



**ANCHOR WALL ENGINEERING, LLC**  
5009 BAKER ROAD, SUITE 560  
MINNETONKA, MN 55345-4598  
PHONE: (952) 833-8855

**CERTIFICATE OF AUTHORIZATION: 2008**



PROPOSED SEGMENTAL RETAINING WALLS MID CAROLINA COMMERCE PARK NEWBERRY COUNTY, SOUTH CAROLINA	
SOUTH-CASTLE CONCRETE	
Drawn by	DATE
Reviewed by	DATE
Per. No.	NO. 14-00
Scale	1"=4'-0"
Sheet	6

**NEWBERRY COUNTY COUNCIL  
FINANCE COMMITTEE  
MINUTES  
APRIL 5, 2021**

The Newberry County Council Finance Committee met on April 5, 2021, at 6:00 p.m. in Council Chambers at the Courthouse Annex, 1309 College Street, Newberry, SC, for a regularly scheduled meeting.

Notice of the meeting was duly advertised as required by law.

**PRESENT:** Henry H. Livingston, III, Council Chairman  
Mary Arrowood, Council Member  
Todd Johnson, Council Member  
Les Hipp, Council Member  
A.J. Tothacer, Jr., County Attorney  
Karen Brehmer, Deputy County Administrator  
Debbie S. Cromer, Finance Director  
Susan C. Fellers, Clerk to Council  
Taylor Davenport, Assistant to the County Administrator

Mr. Livingston, as Council Chairman, called the meeting to order at 6:00 p.m.. He then turned the meeting over to Mr. Tothacer for the election of the Committee Chair for 2021.

**1. Election of Committee Chairman for 2021 - Jay Tothacer, County Attorney.**

Mr. Tothacer declared the floor open for nominations. Mr. Hipp nominated Todd Johnson as Chair; seconded by Mr. Livingston. There being no further nominations, Mr. Tothacer declared Mr. Johnson Chairman by acclamation.

Meeting was turned over to Mr. Johnson.

**2. Approval of Minutes of December 15, 2020**

Mr. Livingston moved to approve the Minutes as presented; seconded by Mrs. Arrowood. Vote was unanimous.

**3. Discussion of proposed operating budget FY 21-22**

Mrs. Brehmer and Mrs. Cromer presented Council with a balanced operating budget for FY 21-22 with totals for revenues and expenditures of \$27,589,571. The proposed operating budget for FY 21-22 represents an increase of \$928,005 (3,5%).

The revenue data, along with recommended spending levels for the upcoming year, indicate that FY 21-22 revenue requirements will be met without an increase in millage levy for county operations.

(A copy of the proposed budget is on file in the Finance Director's Office)

The Federal government will send \$3.5 Million to Newberry County by May 10. Mrs. Cromer advised that no guidelines as to how to use it have been received; however, the Treasurer will set up a separate account for this money.

Mr. Hipp felt the county growth should be limited to no more than the CPI or the Social Security COLA.

Mrs. Brehmer said we are waiting on the CPI and millage cap.

**4. Discussion of proposed community services budget FY 21-22**

The entities included in community services are Newberry County Disabilities and Special Needs, Newberry County Library, and Piedmont Technical College. For FY 21-22, staff recommends this levy be maintained at 6.9 mills. At 6.9 mills the growth in the mill value will produce additional funds of \$34,576 to be distributed in the same proportions as FY 20-21.

(A copy of the proposed budget is on file in Finance Director's Office)



## **5. Discussion of proposed debt service budget FY 21-22**

As of June 30, 2020, Newberry County 's debt limit was estimated at \$11,912,281, with \$2,930,118 in outstanding debt, leaving \$8,982,163 debt capacity.

The debt service levy for FY20-21 was 7.7 mills. The debt service levy for 21-22 will increase 0.09 of a mill.

(A copy of the Debt Service Budget for FY 21-22 is on file in the Finance Office)

## **6. Questions/Comments from Committee Members**

Mr. Hipp restated his request as to limitation of growth of the budget. He has gotten numbers and figures from Ervin West regarding a larger meeting area for Council, when needed, of approximately \$20,000-\$25,000 to get the exact same set up as in Council Chambers.

Mrs. Arrowood thanked Mrs. Cromer and Mrs. Brehmer for working on the budget, along with all others who helped.

Mr. Livingston thanked Mrs. Cromer and Mrs. Brehmer for taking the brunt of some cutting of the budgets. He also mentioned the possibility of moving the Council's meeting place to a larger venue.

Mrs. Cromer advised that outside agencies are the only ones who have not been contacted about cuts in their budget. That letter will go out this week.

Mr. Johnson thanked Mrs. Cromer and Mrs. Brehmer for their work and suggested looking into a county wide financial system.

Mrs. Cromer advised that the general ledger has been on since 2004 but is not the best system.

Mr. Hipp asked how long the County has been using the same outside auditors? Mrs. Cromer said this was out for proposals now.

Mr. Johnson asked about setting up a county wide work order system. Mrs. Cromer advised the person out front in the administration office works with Ervin West on the work orders.

**7. Public Comments**

No comments from the public.

**8. Adjournment**

There being no further business to come before the committee, Mr. Hipp moved to adjourn; seconded by Mr. Livingston.

Mr. Johnson declared the meeting adjourned at 7:09 p.m.

**NEWBERRY COUNTY COUNCIL  
FINANCE COMMITTEE**

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**Todd Johnson, Chairman**

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**Susan C. Fellers, Clerk to Council**

**Minutes Approved:**\_\_\_\_\_